

WHERE DO WE APPLY?

TO GET MARRIED IN THE STATE OF NEW JERSEY, A COUPLE MUST APPLY IN THE MUNICIPALITY THEY RESIDE, UNLESS THEY LIVE OUT OF STATE.

IF THE COUPLE RESIDES OUT OF STATE, THEY APPLY IN THE MUNICIPALITY THEY ARE GETTING MARRIED IN.

WHEN DO WE APPLY?

APPLICATIONS FOR MARRIAGE CAN BE MADE UP TO SIX MONTHS PRIOR TO THE INTENDED DATE OF CEREMONY.

APPLICATIONS FOR MARRIAGE MUST BE MADE AT LEAST 72 HOURS PRIOR TO THE INTENDED DATE OF CEREMONY.

WHEN MAKING AN APPOINTMENT FOR A MARRIAGE APPLICATION, PLEASE TAKE INTO CONSIDERATION THAT THE REGISTRAR'S OFFICE IS CLOSED ON WEEKENDS AND HOLIDAYS.

WHAT DO WE NEED TO APPLY?

FIRST, APPLICANTS FOR MARRIAGE WILL NEED TO MAKE AN APPOINTMENT WITH THE LOCAL REGISTRAR.

NEXT, APPLICANTS WILL NEED TO FILL OUT THE APPLICATION FOR LICENSE PRESCRIBED BY THE STATE OF NEW JERSEY.

HANDLING AND PROCESSING YOUR MARRIAGE CERTIFICATE

PLEASE GIVE THE CERTIFICATES ISSUED BY THE LOCAL REGISTRAR TO YOUR OFFICIANT TO COMPLETE.

- YOUR OFFICIANT WILL COMPLETE SECTIONS 3, 4, 5A, 5B AND 5C
- YOUR WITNESSES (2) WILL COMPLETE 6A, 6B, 6C, 7A, 7B AND 7C

PLEASE BE CAREFUL WHEN FILLING OUT THE CERTIFICATES. THE STATE OF NEW JERSEY WILL NOT ACCEPT STRIKEOUTS OR WHITEOUTS ON ANY COPY OF THE CERTIFICATE.

AFTER THE CERTIFICATES ARE FILLED OUT IN THEIR ENTIRETY THEY SHOULD BE DISPERSED AS FOLLOWS:

- BOTH WHITE COPIES ARE SUBMITTED TO THE LOCAL REGISTRAR OF THE MUNICIPALITY WHERE THE CEREMONY TOOK PLACE;
- THE PINK COPY IS RETAINED BY THE COUPLE;
- THE BLUE COPY IS RETAINED BY THE OFFICIANT.

WHAT DO WE BRING TO OUR APPOINTMENT?

APPLICANTS FOR MARRIAGE MUST PROVIDE PROOF OF IDENTITY AND RESIDENCY

- VALID PHOTO DRIVER'S LICENSE;
- PHOTO STATE / FEDERAL /COUNTY / MUNICIPAL ID;
- PHOTO PASSPORT.

ACCEPTABLE PROOF OF RESIDENCY

- ONLY ONE OF THE PEOPLE APPLYING MUST PROVIDE PROOF OF RESIDENCY WITHIN THAT MUNICIPALITY;
- OUT OF STATE APPLICANTS DO NOT HAVE TO PROVIDE PROOF OF RESIDENCY;
- VALID DRIVER'S LICENSE;
- UTILITY/TAX BILL (LAST 90 DAYS);
- VOTER REGISTRATION;
- BANK STATEMENT;
- VEHICLE INSURANCE

A WITNESS

- 18 YEARS OF AGE OR OLDER WITH A VALID PHOTO IDENTIFICATION.

PAYMENT

- \$28.00 (TWENTY-EIGHT) EXACT CHANGE IS REQUIRED.

YOU'RE ALMOST THERE!

THE NEXT STEP IS TO PICK UP YOUR MARRIAGE CERTIFICATE, WHICH IS THE PAPERWORK THAT GETS FILLED OUT ON THE DAY OF YOUR CEREMONY. YOU MAY HAVE ANYONE PICK THIS UP FOR YOU AT THE BOROUGH HALL.

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WE TIED THE KNOT!

AFTER THE CERTIFICATES ARE FILED IN THE MUNICIPALITY IN WHICH YOU GOT MARRIED YOU WILL NEED TO APPLY FOR CERTIFIED COPIES TO DO THE FOLLOWING:

- CHANGE YOUR NAME WITH MOTOR VEHICLES
- HEALTH INSURANCE COVERAGE
- SOCIAL SECURITY
- PASSPORT
- BANKING

PLEASE NOTE, AN APPLICATION FOR CERTIFIED COPIES MUST BE SUBMITTED TO THE MUNICIPALITY IN WHICH THE CEREMONY TOOK PLACE IN ORDER TO OBTAIN A LEGAL COPY OF YOUR MARRIAGE LICENSE. MERELY FILING THE MARRIAGE CERTIFICATES DOES NOT ENTITLE A COUPLE TO CERTIFIED COPIES, THEY MUST BE APPLIED FOR.

THE FEE FOR CERTIFIED COPIES IN SEA GIRT IS \$10.00 (TEN DOLLARS) PER CERTIFIED COPY. WE ACCEPT CHECKS MADE PAYABLE TO SEA GIRT BOROUGH OR CASH.

CERTIFIED COPIES BY MAIL

FOR SECURITY PURPOSES, THE LOCAL REGISTRAR IS UNABLE TO CONFIRM RECEIPT OF A MARRIAGE CERTIFICATE BY PHONE OR EMAIL, THEREFORE WE RECOMMEND APPLICATIONS BE SUBMITTED BY MAIL. APPLICATIONS CAN BE MADE IN PERSON.

PROOF OF IDENTIFICATION:

- VALID PHOTO DRIVER'S LICENSE WITH CURRENT ADDRESS
- VEHICLE REGISTRATION CARD
- VEHICLE INSURANCE CARD
- VOTER REGISTRATION CARD
- US/FOREIGN PASSPORT
- PERMANENT RESIDENCE CARD (GREEN CARD)
- FEDERAL/STATE ID
- UTILITY/TAX BILL (LAST 90 DAYS)
- BANK STATEMENT (LAST 90 DAYS)
- W-2 FOR CURRENT OR THE PREVIOUS YEAR
- VOTER REGISTRATION CARD

PROOF OF RELATIONSHIP

- **SELF:** IF YOU ARE THE INDIVIDUAL ON THE RECORD YOU WOULD BE REQUIRED TO SHOW YOUR IDENTIFICATION AND MEET THE REQUIREMENTS SET FORTH IN THE APPLICATION. IF YOUR NAME HAS CHANGED, YOU WILL NEED TO PROVIDE YOUR BIRTH CERTIFICATE;

PLEASE CONTACT THE OFFICE IF YOU NEED FURHTER ASSISTANCE

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