

MINUTES REGULAR/VIRTUAL MEETING

May 10, 2023

The regular/virtual meeting of the Borough of Sea Girt Council was called to order by Mayor Don Fetzer at 7:03 PM on Wednesday, May 10, 2023. Mayor Fetzer asked for a moment of silence; he then led those participating in the Pledge of Allegiance.

The Municipal Clerk read the compliance statement: This meeting is called pursuant to the provisions of the Open Public Meetings Act, Chapter 231, P.L.1975: adequate notice of this meeting has been given by posting the Notice on the Borough's Bulletin Board and by transmitting the Notice to the Borough's two official newspapers, *The Asbury Park Press* and *The Coast Star*, as required by law.

1. ROLL CALL

	Present	Absent
Council President Anthony	X	
Councilman Clemmensen	X	
Councilman Downey	X	
Councilman Perry		X
Councilwoman Richman	X	
Councilman Zakin	X	
Mayor Fetzer	x	

2. **PRESENTATION:** Robert DeMartin, Director of Belmar EMS updated the mayor and council with a broad overview of the program which started July 1, 2022. They are looking to further strengthen and integrate their services with other boroughs in the surrounding area.

Tom Schnurr, Beacon Boulevard asked how insurance coverage is handled; Mr. Martin responded that non-residents will receive a bill; a tax paying resident and their immediate family will not receive a bill per shared service agreement.

3. **CONSENT AGENDA - UPON MOTION** of Councilman Downey, seconded by Councilman Clemmensen, carried, that the following Resolutions be and the same are hereby adopted:

- **R-64-2023: Acknowledge the Successful Completion of Probationary Period of Randolph Maccanico in The Borough of Sea Girt Police Department**

WHEREAS, the Borough of Sea Girt Council appointed Randolph Maccanico to a position as a Probationary Patrolman with the Borough of Sea Girt Police Department effective May 11, 2022; and,

WHEREAS, Chief Justin Macko has advised that Probationary Patrolman Randolph Maccanico has successfully met all the requirements of the Department during his probationary period and has achieved the status of Patrolman.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council hereby acknowledges and congratulates Randy Maccanico on the successful completion of all the requirements of the Sea Girt Police Department to achieve status as Patrolman effective May 12, 2023.

- **R-65-2023: Authorize Special Event Application; St Mark's Church, June 17th 4:30-8:30pm.**

WHEREAS, the applicant will submit the Certificate of Insurance naming the Borough of Sea Girt as an additional insured with coverage provided at the limits required by the Borough prior to June 9, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Girt that the request to hold an outdoor event and close 200 Block of Crescent Parkway (north side) at St. Mark's Church on June 17, 2023 from 4:30 PM to 8:30 PM.

BE IT FURTHER RESOLVED that set-up and clean-up of the area is the responsibility of the event sponsors.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Council President Anthony	X			
Councilman Clemmensen	X			
Councilman Downey	X			
Councilman Perry			X	
Councilwoman Richman	X			
Councilman Zakin	X			

4. APPROVE MINUTES:

- **R-66-2023: Approve Regular Meeting Minutes of April 26, 2023**

UPON MOTION of Councilman Clemmensen, seconded by Council President Anthony, carried, that the Minutes of the Virtual Regular Meeting held April 26, 2023 be and the same are hereby approved.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Council President Anthony	X			
Councilman Clemmensen	X			
Councilman Downey	X			
Councilman Perry			X	
Councilwoman Richman				X
Councilman Zakin	X			

- **R-67-2023: Approve Executive Session Minutes of April 26, 2023**

UPON MOTION of Councilman Downey, seconded by Councilman Clemmensen, carried, that the Minutes of the Virtual Regular Meeting held April 26, 2023 be and the same are hereby approved.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Council President Anthony	X			
Councilman Clemmensen	X			
Councilman Downey	X			
Councilman Perry			X	
Councilwoman Richman				X
Councilman Zakin	X			

5. OPEN DISCUSSION:

Councilman Clemmensen commented he and his wife along with Mr. Gant attended The Arbor Day Ceremony at the Elementary School; he commended Superintendent Rick Papera and teachers for preparing the students for this program; he also thanked The Monmouth County Shade Tree Commission for providing the borough with a Geico Tree and seedlings for the students; he also thanked Bob Strange-Wolf for his efforts

educating those in attendance on the Geico Tree and its being in existence for over 200 million years; the students were very engaging.

Councilman Zakin raised the issue of Offshore Winds transparency; he noted that all entities should communicate with the borough during this important process.

Council President Anthony invited anyone interested in participating in the Nora Elizabeth Bruthers Memorial Scholarship Fund Raising Scholarship on Saturday, May 6th; 10:30 am at Beacon Boulevard Pavilion; the walk begins at 11:00 am and a luncheon will follow at The Parker House.

On Monday, May 29th at 7:00 am at the Spring Lake Boardwalk is the 3rd Annual Emily Walker Memorial Day Walk for Hunger.

The Sea Girt Conservancy is looking for volunteers on Saturday May 13th from 9 – 11:00 am to participate in another brush/garbage cleanup at along The Terrace; please dress appropriately.

Mayor Fetzer noted on Tuesday, May 16th between 4-5 pm; he will host Coffee with the Mayor; all welcome to attend at the Fire House.

6. OLD BUSINESS:

R-2023: Professional Appointment, H2M Municipal Water and Sewer Engineer – Mayor Fetzer requested to carry said resolution to the June 14th meeting. UPON MOTION of Councilwoman Richman, seconded by Councilman Zakin and by consensus is hereby approved.

7. NEW BUSINESS:

A. Introduction - Ordinance No. 05-2023: The Mayor to read the said Ordinance by Title:

**CALENDAR YEAR 2023 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)
IN THE BOROUGH OF SEA GIRT, MONMOUTH COUNTY, NEW JERSEY**

WHEREAS, the Local Government Cap Law, *N.J.S.A. 40A:4-45.1 et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, *N.J.S.A. 40A:4-45-15a* provides that a municipality may, when authorized by ordinance, appropriation the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Sea Girt in the County of Monmouth finds it advisable and necessary to increase its CY2023 budget by up to 3.5% over the previous year's final appropriations in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$56,961.10 in excess of the increase in final appropriations otherwise permitted by the local Government Cap Law is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Sea Girt, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that in the CY2023 budget year, the final appropriations of the Borough of Sea Girt shall, in accordance with this Ordinance and *N.J.S.A. 40A:4-45.14*, be increased by 3.5%, amounting to \$199,363.85 and that the CY2023 municipal budget for Borough of Sea Girt be approved and adopted in accordance with this Ordinance.

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final year budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

BE IT FURTHER ORDAINED that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction.

BE IT FURTHER ORDAINED that a certified copy of the Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adopted.

UPON MOTION of Councilman Downey, seconded by Councilwoman Richman, carried, that the said Ordinance No. 05-2023 be and the same is hereby adopted on first reading, directing the Clerk to post and publish as required by law and setting the date of the public hearing as June 14, 2023.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Council President Anthony	X			
Councilman Clemmensen	X			
Councilman Downey	X			
Councilman Perry			X	
Councilwoman Richman	X			
Councilman Zakin	X			

• **R-68-2023: Introduce 2023 Municipal Budget – Public Hearing Scheduled for June 14, 2023**

UPON MOTION of Councilwoman Richman, seconded by Councilman Downey, carried, that the following Resolution be and the same is hereby adopted as follows:

BE IT RESOLVED that the following statements (summary attached) of revenues and appropriations shall constitute the Municipal Budget for the year 2023.

BE IT FURTHER RESOLVED that said Budget will be published in *The Coast Star* on May 18, 2023.

BE IT FURTHER RESOLVED that the hearing on said Budget will be held on June 14, 2023 at 7:00 PM, at which time and place objections to said Budget and Tax Resolution may be presented by taxpayers or other interested persons.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Council President Anthony	X			
Councilman Clemmensen	X			
Councilman Downey	X			
Councilman Perry			X	
Councilwoman Richman	X			
Councilman Zakin	X			

- **R-69-2023: Self-Examination of Budget**

UPON MOTION of Councilman Downey, seconded by Councilwoman Richman, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, *N.J.S.A.* 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, *N.J.A.C.* 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to *N.J.A.C.* 5:30-7.2 through 7.5, the Borough of Sea Girt has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 budget year.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Sea Girt that in accordance with *N.J.A.C.* 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to *N.J.S.A.* 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at *N.J.S.A.* 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and *N.J.A.C.* 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of *N.J.S.A.* 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Council President Anthony	X			
Councilman Clemmensen	X			
Councilman Downey	X			
Councilman Perry			X	
Councilwoman Richman	X			
Councilman Zakin	X			

- **R-70-2023: Authorize the Execution of a Memorandum of Understanding Between the NJ Career Accelerator Program and the Borough of Sea Girt for a 2023 Internship Opportunity**

UPON MOTION of Council President Anthony, seconded by Councilman Clemmensen, carried, that the following Resolution be and the same is hereby adopted:

BE IT RESOLVED by the Mayor and Council of the Borough of Sea Girt that Jim Gant be and his hereby authorized to sign the Memorandum of Understanding for NJ Career Accelerator Internship Grant Distribution Fiscal Year 2023; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to Office of the Secretary of Higher Education (“OSHE”), PO Box 542, Trenton, NJ 08625 for their information and the Chief Financial Officer for her action.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Council President Anthony	X			
Councilman Clemmensen	X			
Councilman Downey	X			
Councilman Perry			X	
Councilwoman Richman	X			
Councilman Zakin	X			

- **R-71-2023: Authorize Master Services Agreement Between Wrstbnd, LLC and The Borough of Sea Girt for Wrstbnd Ticketing Platform.**

UPON MOTION of Councilwoman Richman, seconded by Councilman Downey, carried, that the following Resolution be and the same is hereby adopted:

BE IT RESOLVED by the Mayor and Council of the Borough of Sea Girt that, Jim Gant be and his hereby authorized to sign the WRSTBND Master Service Agreement to include initial consultations regarding the program design, configuration and scope of implementation for the WRSTBND Ticking and access control platform for daily badges; term ending December 31, 2025.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Council President Anthony	X			
Councilman Clemmensen	X			
Councilman Downey	X			
Councilman Perry			X	
Councilwoman Richman	X			
Councilman Zakin	X			

- **R-72-2023: Beach Staff Appointments (Non-Lifeguards)**

Councilwoman Richman noted the beach is still looking to hire gate guards for the 2023 season.

UPON MOTION of Councilwoman Richman, seconded by Councilman Downey, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, the Beach Utility is in need of personnel to fill the various staff positions necessary to operate the Borough Beach during the 2023 season; and,

WHEREAS, the Beach Manager has recommended the persons listed below for employment with the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Girt that the following named individuals are hereby conditionally appointed as seasonal staff members to be employed in the positions noted at the season or hourly rates listed for the 2023 beach season, pending completion of pre-employment paperwork and screening requirements:

Office: 291

Jim Freda - Beach Manager	\$25,000.00
Carol Hanley – Asst. Cashier	16.00
Patricia Summers – Head Cashier	17.00
Michelle Stecky – Asst. Cashier	16.00
Jean Trimble – Asst. Cashier	16.00
Maya Poljak – Assistant	16.00

Gateguards 293

Julia Agosta	13.00
Brianna Bals	14.00
Carol Bals	14.00
Janette Boyd	13.00
Carol Burtnick	13.00
Chris Dailey	13.00
Paige Fischer	13.00
Robin Forish	14.00
Debbie Gallo	13.00
Helen Goss	15.00
Jeff Kelly Sr	13.50
Katherine Kumpf	13.00
Barry Kinsberg	13.00
Hannah Koval	13.00
Morgan Lapinski	13.00
Nicholas Libertucci	13.50
Jessica Margadonna	13.00
Elizabeth Nodari-Waddell	13.00
Stan Palomba	13.00
Cooper Paritz	13.00
Alek Polesky	13.00
Patty Raffetto	14.00
Donna Lee Riley	13.00

Sal Sarno	14.00
Ron Scotto	14.00

BEACH CREW : 294

Brendan Cox	13.00
Luke Giegerich	13.00
Brandon Kobes	13.00
Shane Ludwig	13.00
Logan Mayer	13.00
Kathryn Sheehan	13.00
Luke Rudo	13.00
Shane Smith	13.00
Fred Sullivan	13.00
Restroom Attendant	16.00

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Council President Anthony	X			
Councilman Clemmensen	X			
Councilman Downey	X			
Councilman Perry			X	
Councilwoman Richman	X			
Councilman Zakin	X			

R-2023: Authorize the Hiring of a Telecommunications Consultant for The Borough of Sea Girt 5G Siting and Capability Management through The Competitive Contracting Process. Councilman Zakin requested to carry this resolution to the June 14th meeting for further review.

- 8. COUNCIL REPORTS:** Councilpersons Downey, Zakin, Richman and Council President Anthony had no report.

Councilman Clemmensen reported The Light House is open for the season on Sundays between 2-4 pm; The Annual Meeting kicks off on May 16th at 7:30 pm; The Annual Light House Party is Saturday, August 5th between 6-8 pm; Annual Membership is from May 1st through April 30th. He encourages the public to drive defensively; secure your homes and remember to remove key fobs. He thanked DPW for their efforts with bulk pickup; spring leaf pickup is over for the season; May 31st weekly recycling resumes.

Mayor Fetzer reported the Fire Department will have their annual smoke house drill at The Monmouth County Fire Academy; they will also have a walkthrough and a practice drill at The Parker House once renovations are complete. The library met last week and reported on May 13th from 10:30-11:30 am, Vinnie Dicks will speak at the library on his Sea Girt and surrounding towns books including the Forsaken Kings: Emma Spreckels The Surfer of Asbury Park. Mayor Fetzer also reported he received a Fireman Application from Alex Branch; he will be attending the Monmouth County Fire Academy for his certification.

9. ADMINISTRATIVE REPORT

Mr. Gant reported The Monmouth County Shade Tree Commission has been throughout Sea Girt trimming, removing and planting trees; the shared service agreement has been working well and he will continue to negotiate costs as the relationship continues. He further noted Bird Watching for beginners guided by Ray Bogan begins 10:00 am at Edgemere Park on May 20th (raindate May 21st). He further commented that on Monday, May

29th at 8:45 is the kickoff for the Memorial Day Parade starting at Bell Place. A pre-construction meeting was held today with Fernandes Construction on the Fifth Avenue paving project, which could start on May 19th on inlets and curbing only.

Justin Mako reported on Police Department activity; Randy Maccanico is completing the EMT Program, once he passes the test, he will be the first EMT in the Police Department. He thanked Robert DeMartin for his presentation and all his efforts with the program. He reminded the public that low speeding vehicles have to be insured and operated the same as any motor vehicle in New Jersey. A department head meeting is scheduled before Memorial Day weekend to cover summer protocol. He asked to keep Officer Shisler in your thoughts and prayers. MS Mike Tour is May 20th throughout the day.

9. R- 73-2023: PAYMENT OF BILLS

BE IT RESOLVED, by the Borough Council of the Borough of Sea Girt, County of Monmouth that the bills to be paid as appearing on the attached bill list dated May 5, 2023 in the totals as follows:

Beach Operating	\$ 32,222.65
Board of Rec Trust	\$ 10,754.42
Current Fund	\$ 568,743.92
Dog License Trust	\$ 3.60
General Capital	\$ 776.97
Water Operating	\$ 31,047.10

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Council President Anthony	X			
Councilman Clemmensen	X			
Councilman Downey	X			
Councilman Perry			X	
Councilwoman Richman	X			
Councilman Zakin	X			

10. PUBLIC PARTICIPATION ON ANY SUBJECT (Comments limited to 5 minutes)

Tom Schnurr, Beacon Boulevard thanked DPW for their efforts on bulk up; he voiced his opinion on Offshore Wind Farms.

Judith Gibson, Crescent Place asked if there are any requirements for out of state license plates to park in in town.

There being no further business, and **UPON MOTION** of Council President Anthony, seconded by Councilwoman Richman, carried, that the meeting be finally and immediately adjourned at 8:20 PM.

Dawn Harriman

Dawn Harriman, RMC
Municipal Clerk