

**AGENDA - REGULAR MEETING  
FEBRUARY 8, 2017**

The Regular Meeting of the Borough of Sea Girt Council was called to order by Mayor F. Ken Farrell at 7:30 PM on Wednesday, February 8, 2017 at the Sea Girt Elementary School, Bell Place, Sea Girt. Mayor Farrell asked for a moment of silence; he then led those in attendance in the Pledge of Allegiance.

The Clerk read the Compliance Statement: this meeting is called pursuant to the provisions of the Open Public Meetings Act, Chapter 231, PL 1975, Section 5: adequate notice of this meeting has been given by posting the Notice on the Borough Bulletin Board and by transmitting the Notice to the Borough's two newspapers, *The Asbury Park Press* and *The Coast Star*, as required by law.

**1. ROLL CALL:**

	<b>Present</b>	<b>Absent</b>
Mayor Farrell	X	
Councilman Foley	X	
Councilman Meixsell	X	
Councilwoman Morris	X	
Council President Fetzer	X	
Councilman Mulroy	X	
Councilman Rotolo		X

**2. PUBLIC PARTICIPATION CONSENT AGENDA ITEM** – No public present at this time

**3. CONSENT AGENDA - Resolution No. 31-2017:** Approve "Operation Beachhead" schedule of 2017 events: July 22, August 5 or 13 (whichever is not in conflict with the Sea Girt 5K), August 19

**UPON MOTION** of Councilperson Foley, seconded by Councilperson Mulroy, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, the Borough of Sea Girt Borough Council supports the goal of the Sgt. Samuel Nutter Organization to provide aid and assistance to military families; and,

**WHEREAS**, the applicant has submitted the Certificate of Insurance naming the Borough of Sea Girt as an additional insured with coverage provided at the limits required by the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Girt that the Sgt. Samuel Nutter Organization request to hold the annual Sgt. Nutter Run within the Borough of Sea Girt and at the National Guard Training Center on June 7, 2017 from 8:30 AM to Noon with set-up scheduled for the evening of June 6, 2016.

**BE IT FURTHER RESOLVED** that set-up and clean-up of the area is the responsibility of the event sponsors.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be supplied to Chief Kevin Davenport and DPW Supervisor J. McKittrick for their information.

Recorded Vote:

	Aye	Nay	Absent	Abstain
Councilman Foley	X			
Councilman Meixsell	X			
Councilwoman Morris	X			
Council President Fetzer	X			
Councilman Mulroy	X			
Councilman Rotolo			X	

**4. APPROVE MINUTES**

A. **Resolution No. 32-2017:** Approve Minutes, Regular Meeting held January 25, 2017

**UPON MOTION** of Council President Fetzer, seconded by Councilperson Morris, carried, that the Minutes of the Regular Meeting held January 25, 2017 be and the same are hereby adopted as revised.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Foley	x			
Councilman Meixsell	X			
Councilwoman Morris	X			
Council President Fetzer	X			
Councilman Mulroy				X
Councilman Rotolo			X	

5. **OPEN DISCUSSION:** None

6. **OLD BUSINESS - None**

7. **NEW BUSINESS**

A. **Ordinances – introduction: Ordinance No. 02-2017:** The Mayor to read the said Ordinance by Title:

**ORDINANCE NO. 02-2017**

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER VII, TRAFFIC, ARTICLE 7-20 STOP INTERSECTIONS; ARTICLE 7-23 ONE WAY STREETS; ARTICLE 7-26 TURN PROHIBITIONS; ARTICLE 7-27 RIGHT TURN ONLY OF THE BOROUGH CODE OF THE BOROUGH OF SEA GIRT, MONMOUTH COUNTY, NEW JERSEY**

**BE IT ORDAINED** by the Council of the Borough of Sea Girt as follows:

**Section 1.** Article 7-20. STOP INTERSECTIONS is hereby revised as follows:

<i>Intersection</i>	<i>Stop Sign(S) On</i>
<b>Delete</b> Fifth Avenue and The Terrace	
<b>Add</b> The Terrace and First Avenue	The Terrace

**Section 2.** Article 7-23 ONE WAY STREETS is hereby revised as follows: The Terrace Westbound between First and Fifth Avenue is hereby revised and designated as Eastbound from Fifth to First Avenue.

**Section 3.** Article 7-26 TURN PROHIBITIONS is hereby supplemented and amended as follows:

<i>Intersection</i>	<i>Turn Prohibited</i>	<i>Movement Prohibited</i>
First Avenue and The Terrace	Left turn onto First Avenue northbound from The Terrace	No left turn
	Right turn onto The Terrace from First Avenue southbound	No right turn
	Left turn onto The Terrace from First Avenue northbound	No left turn
Fourth Avenue and The Terrace	Left turn onto The Terrace	No left turn
Third Avenue and The Terrace	Left turn onto The Terrace	No left turn
Second Avenue and The Terrace	Left turn onto The Terrace	No left turn

**Section 4.** Article 7-27 RIGHT TURN ONLY is hereby supplemented as follows:

<i>Intersection</i>	<i>Movement Permitted</i>
The Terrace and First Avenue	Right turn only to proceed southbound on First Avenue

**Section 5.** All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed, but only to the extent of such inconsistency.

**Section 5.** This Ordinance shall take effect twenty (20) days after adoption and final publication as required by law.

**UPON MOTION** of Council President Fetzer, seconded by Councilperson Morris, carried, that the said Ordinance be and the same is hereby adopted on first reading, directing the Clerk to post and publish as required as law and setting the date for the public hearing as March 8, 2017.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Foley	X			
Councilman Meixsell	X			
Councilwoman Morris	X			
Council President Fetzer	X			
Councilman Mulroy	X			
Councilman Rotolo			X	

- B. **Confirm Zoning Official approval of permit for driveway in Crescent Park (Shirvani, Block 9, Lot 18 aka 611 Ocean Avenue).** UPON MOTION of Council President Fetzer, seconded by Councilperson Mulroy, carried, that action on this matter be tabled until further information is available (consensus vote).
- C. **Resolution No. 33-2017:** Approve 2017 Lease to operate Pavilion Concession, S.D. Winters, LLC dba The Bagel Basket

**UPON MOTION** of Councilperson Mulroy, seconded by Council President Fetzer, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, the Borough of Sea Girt advertised for bidders to operate the Boardwalk Concession at the Sea Girt Beach on September 12, 2014, with the receipt of bids scheduled for October 10, 2014 for the 2015 season, with option years 2016 and 2017, and awarded the bid to operate the concession to S.D. Winters, LLC of Spring Lake Heights, NJ (hereafter “Concessionaire”) pursuant to Resolution No. 215-2015 on November 12, 2014; and,

**WHEREAS**, the Concessionaire satisfactorily operated the facility during the term of the 2016 lease and the Borough has the right to renew for year 2017 based upon the bid specifications and Lease Agreement at the annual rent in the amount of \$82,140.00 for the 2017 season; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Girt that the Concessionaire be authorized to operate the Boardwalk Concession at the Sea Girt Beach for the 2017 season at the annual rent of \$82,140.00.

**BE IT FURTHER RESOLVED** that, pursuant to the Bid Specifications, the lease to operate the Boardwalk Concession shall be executed by the principals of Concessionaire within twenty-one (21) days of the date of this award and returned to the Municipal Clerk.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk be and they are hereby authorized to execute the lease document pursuant to the Bid Specifications.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be supplied to the Concessionaire

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Foley	X			
Councilman Meixsell	X			
Councilwoman Morris	X			
Council President Fetzer	X			
Councilman Mulroy	X			
Councilman Rotolo			X	

D. **Resolution No. 34-2017:** Appoint Basketball Program Referees, A. Sasala and J. Smith

**UPON MOTION** of Councilperson Foley, seconded by Council President Fetzer, carried, that the following Resolution be and the same is hereby adopted:

**WHEREAS**, the Borough of Sea Girt is in need of the services of persons to act as referees for its Winter Basketball Program sponsored by the Recreation Commission.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Sea Girt that Analis Sasala and James Smith be appointed as the Referees for the Winter Basketball Program at the rate of \$30/hour for hours worked, effective immediately.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be supplied to the following for their information and further action, if necessary:

1. Analis Sasala
2. James Smith
3. Patricia Peterson, Recreation Director
4. Chief Financial Officer

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Councilman Foley	X			
Councilman Meixsell	X			
Councilwoman Morris	X			
Council President Fetzer	X			
Councilman Mulroy	X			
Councilman Rotolo			X	

8. **ADMINISTRATOR REPORTS/DISCUSSION**

A. **Proposed Ordinance Revisions:** submitted to Council for their review and comments

B. **February Sanitation pick-up schedule changes:**

*NO* pick-up on Monday, February 13, Lincoln's Birthday celebrated, pick-up will be on Tuesday, February 14

*NO* pick-up on Monday, February 20, Presidents' Day celebrated, pick up will be on Tuesday, February 21

C. **Other** – Save the Date: September 9, 2017 for the Borough's Centennial Celebration including a parade with children's activities immediately following at Baltimore Park and an

evening of dinner and dancing under tents on the grounds of the NGTC. Ticket information is posted on the Borough's website, [www.seagirtboro.com](http://www.seagirtboro.com), left column menu, click on *Centennial Celebration* for the ticket application.

9. **QPA REPORTS** (of activity since previous Council Meeting): None
10. **COUNCIL REPORTS:** No reports from any Councilperson
11. **Resolution No. 35-2016:** Payment of bills

**BE IT RESOLVED**, by the Borough Council of the Borough of Sea Girt that the bills be paid as appearing on the attached Bill List date February 3, 2017 in the totals as follows:

CURRENT FUND	\$ 1,854,968.19
WATER/SEWER OPERATING FUND	\$ 7,922.04
BEACH OPERATING FUND	\$ 49,949.21
TRUST FUND	\$ 840.00
RECREATION TRUST FUND	\$ 237.23
GENERAL CAPITAL	\$ 51,067.83

**Recorded Vote:**

	AYES	NAYS	ABSENT	ABSTAIN
Councilman Foley	X			
Councilman Meixsell	X			
Councilwoman Morris	X			
Council President Fetzer	X			
Councilman Mulroy	X			
Councilman Rotolo			X	

12. **PUBLIC PARTICIPATION ON ANY SUBJECT:** There were no comments from the public present.

There being no further business, and **UPON MOTION** of Councilperson Foley, seconded by Councilperson Meixsell, carried, that the meeting be finally and immediately adjourned at 8:15 PM.

*Lorraine P. Carafa*

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LORRAINE P. CARAFA, RMC  
Municipal Clerk



January 20, 2017  
01:19 PM

BOROUGH OF SEA GIRT  
Bill List By P.O. Number

Page No: 1

P.O. Type: All

Range: First to Last

Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00019	01/04/16	00096	A.T. THORN & SON	2016 Service	Open	124.38	0.00 B
16-00023	01/05/16	00964	A'S GARDEN & HOME CENTER	2016 Misc Supplies	Open	202.47	0.00 B
16-00024	01/05/16	00575	JASPAN HARDWARE	2016 Misc Supplies	Open	6.99	0.00 B
16-00025	01/05/16	00053	VAN WICKLE AUTO SUPPLY	2016 Auto Parts	Open	354.12	0.00 B
16-00026	01/05/16	00136	THE COAST STAR	2016 Legal Advertising	Open	43.22	0.00 B
16-00027	01/05/16	00136	THE COAST STAR	2016 Planning Brd Advertising	Open	22.68	0.00 B
16-00029	01/05/16	S8501	Stewart Business Systems	2016 Copier Maintenance	Open	117.05	0.00 B
16-00035	01/06/16	00040	MONMOUTH COUNTY TREASURER	Tipping Fees	Open	4,769.42	0.00 B
16-00057	01/14/16	00552	EDWARDS TIRE CO.	Tire repair	Open	42.95	0.00 B
16-00067	01/15/16	00099	ASSOCIATED HUMANE SOCIETY	2016 Animal Control services	Open	463.00	0.00 B
16-00069	01/15/16	01635	SWIFTREACH NETWORKS, INC.	2016 notification subscription	Open	250.00	0.00 B
16-00070	01/15/16	00321	SEABOARD WELDING SUPPLY, INC.	2016 cylinder rental	Open	14.50	0.00 B
16-00073	01/15/16	LEVEL3	Level 3	2016 Telephone services	Open	918.92	0.00 B
16-00074	01/15/16	01258	NJ American Water	2016 Public Fire Services	Open	90.20	0.00 B
16-00076	01/15/16	00614	Optimum	2016 Srv.	Open	14.57	0.00 B
16-00087	01/21/16	01166	MONTENEGRO, THOMPSON, ET ALS.	2016 Legal Services	Open	6,291.00	0.00 B
16-00122	01/29/16	00046	AQUATIC SERVICES, INC.	Labratory testing Services	Open	466.00	0.00 B
16-00129	01/29/16	00008	AT&T	2016 Service	Open	55.45	0.00 B
16-00136	02/03/16	01942	ONE CALL CONCEPTS	2016 Services	Open	17.50	0.00 B
16-00151	02/03/16	00964	A'S GARDEN & HOME CENTER	2016 Misc. Supplies	Open	7.49	0.00 B
16-00154	02/04/16	00007	VERIZON	Service 2016	Open	37.93	0.00 B
16-00161	02/04/16	00051	NJ NATURAL GAS CO.	2016 Services	Open	1,364.50	0.00 B
16-00162	02/04/16	00051	NJ NATURAL GAS CO.	2016 Services	Open	219.56	0.00 B
16-00163	02/04/16	00051	NJ NATURAL GAS CO.	2016 Services	Open	196.53	0.00 B
16-00181	02/17/16	00490	CERTIFIED SPEEDOMETER	Speedometer Calabration Servic	Open	154.00	0.00 B
16-00191	02/19/16	DEB01	Direct Energy Business	2016 Service, Library	Open	135.33	0.00 B
16-00192	02/19/16	DEB01	Direct Energy Business	2016 Service	Open	1,068.75	0.00 B
16-00194	02/22/16	00016	JERSEY CENTRAL POWER & LIGHT	2016 Street lighting	Open	1,588.90	0.00 B
16-00242	03/04/16	00349	VERIZON WIRELESS	2016 Cell phone services	Open	232.88	0.00 B
16-00257	03/14/16	CROSS01	Cross Over Networks	IT services 2016	Open	464.10	0.00 B
16-00280	03/15/16	00113	AHERN BLUEPRINTING, INC.	Misc Copy & printing	Open	9.60	0.00 B
16-00291	03/21/16	MTG01	Material Transport Group LLC	Recycle Brush	Open	90.00	0.00 B
16-00353	04/11/16	00049	STATE OF NEW JERSEY - PWT	Public Water Tax 2016	Open	65.86	0.00 B
16-00407	04/22/16	01607	TREASURER, STATE OF NEW JERSEY	UCC Training Fees	Open	3,085.24	0.00 B
16-00456	05/12/16	LUCAS	Lucas Construction Group Inc.	Utility Imp to Neptune/Seaside	Open	14,395.19	0.00 B
16-00655	07/07/16	00888	TREASURER, STATE OF NEW JERSEY	Marriage/Civil Union fees	Open	25.00	0.00 B
16-00822	08/29/16	00958	M & W COMMUNICATIONS, INC.	Upgrade repeater	Open	105.00	0.00
16-00881	09/20/16	00739	EBSCO Industries, Inc.	Subscription renewal	Open	32.45	0.00
16-00915	09/29/16	00883	GENERAL SALES ADMINISTRATION	Lightbar w/installation	Open	2,472.60	0.00
16-00921	10/03/16	01440	NJ SHADE TREE FEDERATION	membership Dues	Open	190.00	0.00
16-00953	10/17/16	01352	FERNANDES CONSTRUCTION, INC.	Rd.Imp. SeaSide Neptune Morvan	Open	323,683.69	0.00 B
16-00985	10/31/16	OCEAN CO	Treasurer - Ocean County	Tuition, Z. Sherman	Open	800.00	0.00
16-01023	11/09/16	HELIOS	Helios Construction, Inc.	Imp. to PD Headquarters	Open	32,220.00	0.00 B
16-01024	11/10/16	LAWS01	Lawmen Supply Co.	Body Armor, Vest	Open	7,191.38	0.00
16-01091	12/12/16	URN01	Urner Barry	#10 window envelopes, simple s	Open	374.00	0.00
16-01112	12/14/16	01360	SIMONETTI SPORTS	Basketballs	Open	350.00	0.00
16-01121	12/19/16	00430	ALL HANDS FIRE EQUIPMENT	Equipment	Open	194.98	0.00
16-01125	12/20/16	LAWS01	Lawmen Supply Co.	SL-20L NiMH Flashlights	Open	639.96	0.00
16-01127	12/20/16	AGIN	Agin Signs and Designs	Afix new seal and remove exist	Open	4,075.00	0.00
16-01133	12/28/16	JPMONZO	J P Monzo Municipal Consulting	Registration, L Carafa	Open	40.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-01136	12/28/16	01886	RUTGERS THE STATE UNIV OF NJ	Registration, D Harriman	Open	736.00	0.00
16-01152	12/27/16	01642	FREEHOLD FORD	Parking lights	Open	46.25	0.00
17000001	01/12/17	00045	SEA GIRT BOARD OF ED	2017 School taxes, 1st half	Open	368,735.00	0.00 B
17000002	01/12/17	CLF01	Carton Law Firm	2017 Prosecutor	Open	953.75	0.00 B
17000003	01/12/17	00019	GUARDIAN LIFE INSURANCE	2017 blanket	Open	320.63	0.00 B
17000004	01/12/17	01688	HORIZON BC/BS OF NJ DENTAL	Dental Insurance 2017	Open	2,276.98	0.00 B
17000005	01/12/17	01142	STANDARD INSURANCE COMPANY	2017 Disability Insurance	Open	200.10	0.00 B
17000095	01/12/17	00614	Optimum	2017 services H2O	Open	215.93	0.00 B
17000096	01/12/17	00614	Optimum	2017 Services Beach	Open	31.40	0.00 B
17000100	01/12/17	01413	JARED MC KITTRICK	Reimbursement, Snow storm	Open	65.19	0.00
17000101	01/12/17	01931	LORRAINE P. CARAFA	Reimbursement, I back-up	Open	1,330.31	0.00
17000102	01/12/17	00631	SANITATION EQUIPMENT CORP.	Rebuild lift cylindar	Open	796.06	0.00
17000103	01/12/17	01050	MANASQUAN GENERATOR	Western plow pump motor	Open	160.00	0.00
17000104	01/12/17	01642	FREEHOLD FORD	Seat belt assy	Open	334.71	0.00
17000128	01/18/17	00641	TREASURER, STATE OF NJ	Bureau of Water Allocation	Open	4,485.00	0.00
17000135	01/18/17	AA01	Aspiring Artist, LLC	Instruction 1/17 & 1/14	Open	225.00	0.00
17000144	01/20/17	01767	JANE HUNNEWELL	Reimbursement, Stamps	Open	47.00	0.00
Total Purchase Orders:		67	Total P.O. Line Items:	0	Total List Amount:	790,733.65	Total Void Amount: 0.00

16-00353	State of NJ	Public Water tax	178.88
16-01151	Petty Cash	Petty Cash	119.58
17000016	SMRSA	1st Q 2017 use payment	69,747.40
17000024	NJEIT	2006A & 2010B loan payments	53,682.38
		Total	914,461.89



Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
		32,680.17					
CURRENT FUND	6-01	<del>32,560.59</del>	32.45	32,593.04	0.00	0.00	32,593.04
		988.40					
WATER OPERATING	6-05	<del>809.52</del>	0.00	809.52	0.00	0.00	809.52
BEACH OPERATING	6-09	91.00	105.00	196.00	0.00	0.00	196.00
TRUST OTHER	6-25	25.00	0.00	25.00	0.00	0.00	25.00
BOARD OF RECREATI	6-26	569.56	0.00	569.56	0.00	0.00	569.56
Year Total:		34,055.67	137.45	34,193.12	0.00	0.00	34,193.12
CURRENT FUND	7-01	374,092.94	0.00	374,092.94	0.00	0.00	374,092.94
		128,130.71					
WATER OPERATING	7-05	<del>4,700.93</del>	0.00	4,700.93	0.00	0.00	4,700.93
BEACH OPERATING	7-09	31.40	0.00	31.40	0.00	0.00	31.40
BOARD OF RECREATI	7-26	225.00	0.00	225.00	0.00	0.00	225.00
Year Total:		379,050.27	0.00	379,050.27	0.00	0.00	379,050.27
		370,298.88					
GENERAL CAPITAL	C-04	<del>370,298.88</del>	0.00	370,298.88	0.00	0.00	370,298.88
GRANT FUND	G-02	7,191.38	0.00	7,191.38	0.00	0.00	7,191.38
Total of All Funds:		790,596.20	137.45	790,733.65	0.00	0.00	790,733.65
		914,324.44					914,461.89