

**MINUTES - REGULAR MEETING
SEPTEMBER 9, 2015**

The Regular Meeting of the Borough of Sea Girt Council was called to order by Mayor Ken Farrell at 7:30 PM on Wednesday, September 9, 2015 at the Sea Girt Elementary School, Bell Place, Sea Girt. The Mayor asked for a moment of silence, and then led those in attendance in the Pledge of Allegiance.

The Clerk announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act, C. 231, P.L.1975: adequate notice of this meeting has been given by posting a notice on the Borough's official bulletin board and by transmitting a copy of the Notice to the Borough's two official newspapers, the *Asbury Park Press* and the *Coast Star* as required by law.

1. ROLL CALL:

	Present	Absent
Mayor Farrell	X	
Councilman Foley	X	
Councilman Buonocore	X	
Councilwoman Morris	X	
Council President Fetzer		X
Councilman Mulroy	X	
Councilman Rotolo		X

2. PUBLIC PARTICIPATION ON ANY CONSENT AGENDA ITEM

3. CONSENT AGENDA – UPON MOTION, of Councilperson Buonocore, seconded by Councilperson Foley, carried, that the following Resolution be and the same is hereby adopted:

A. Resolution No. 144-2015: Appoint Recreation Commission Member Lori Loughlin (to fill the unexpired term of L. Mulligan through December 31, 2105)

The Mayor noted Mrs. Loughlin will be a great asset to the commission. She has young children and her husband is on the BOE.

WHEREAS, the Borough of Sea Girt Recreation Commission has requested that Lori Loughlin be appointed to fill the unexpired term of Lora Mulligan through December 31, 2015 ; and,

WHEREAS, Mayor Farrell has met with Ms. Loughlin and is hereby recommending her appointment as Recreation Commission member.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Girt that Lori Loughlin be and she is hereby appointed to serve as a member of the Sea Girt Recreation Commission to fill the unexpired term of Lora Mulligan through December 31, 2015.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to Lori Loughlin, and the Michael D'Altrui, Chairman of the Recreation Commission, for their information and files.

B. Resolution No. 144.1-2015: Authorizing an Off-Premise Raffle License For The Boys/Girls Clubs of Monmouth County

WHEREAS, The Boys/Girls Clubs of Monmouth County has made application to the Borough Council for a raffles license to conduct a 50/50 raffle at the Parker House, on September 14, 2015 at 6:00 – 9:45 PM.

WHEREAS, the above is being conducted in accordance with Findings and Determinations of the verifying officer.

NOW, THEREFORE, BE IT RESOLVED, that the license requested be granted.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris	X			
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

4. APPROVE MINUTES

A. Resolution No. 145-2015: Approve Minutes, August 12, 2015 Regular Meeting

UPON MOTION of Councilperson Buonocore , seconded by Councilperson Mulroy, carried, that the Minutes of the Regular Meeting held August 12, 2015 be and the same are hereby adopted as presented.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris	X			
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

5. OPEN DISCUSSION (Council is invited to speak on any subject)

Councilperson Foley asked if the Borough could limit parking on Fourth Avenue parking to one-side only as are First, Second and Third Avenues; Chief Davenport will review the situation and advise.

Mayor Farrell asked everyone to remember the victims of 9/11.

6. OLD BUSINESS : None

7. NEW BUSINESS:

A. Ordinances - Introduction:

I. ORDINANCE NO. 15-2015: The Mayor to read the said Ordinance by Title:

**AN ORDINANCE TO AMEND CHAPTER III (POLICE REGULATIONS),
SECTION 3-15, MOTOR VEHICLES, TRUCKS, TRAILERS AND BOATS
OF THE BOROUGH CODE OF THE BOROUGH OF SEA GIRT,**

COUNTY OF MONMOUTH, TO PROHIBIT THE OUTDOOR STORAGE OF TRUCKS EXCEEDING 24 FEET IN LENGTH OR BOATS, TRAILERS, OR PERSONAL WATERCRAFT EXCEEDING CERTAIN DIMENSIONS ON ANY RESIDENTIAL LOT IN RESIDENTIAL ZONES IN THE BOROUGH OF SEA GIRT; CERTAIN EXCEPTIONS PERMITTED

Section 1. Section 3-15.2 Storage of Trucks, Trailers, Personal Watercraft or Boats on Any Residential Lot in Any Residential Zone is Prohibited is hereby amended as follows:

a. Deleted

b. *Not Permitted Outdoors on Any Residential Lot in Residential Zones.* No truck exceeding 24 feet in length may be stored outdoors on any residential lot in residential zones in the Borough of Sea Girt. Boats or boat trailers less than 18 feet in length may be parked or stored outside the confines of an enclosed structure only in accordance with the following provisions:

1. All boats or trailers shall be stored in rear yards only; no boat or trailer shall be parked in the front area of a lot. In the case of a corner lot, the smaller of the two lot lines co-existent with the street line shall be considered the front lot line.

2. Only one boat and one boat trailer may be stored on a residential lot.

3. The boat or boat trailer shall not exceed 18 feet in length, 6 feet in width or 6 feet in height from the ground.

4. To obscure any boat or boat trailer from view to the maximum extent possible, any boat or boat trailer stored in a rear yard and not in an enclosed structure shall be screened by plantings a minimum of six feet high.

5. Pre-existing, non-conforming businesses located in a residential district are excluded from the provisions of Paragraph b.

6. Personal watercraft is defined as a motorized recreational water vehicle normally ridden by straddling a seat, including but not limited to those vehicles commonly referred to as jet skis, jet boats or jet scooters and must comply with the provisions of §3-15-2(b1 through b5), inclusive.

c. Deleted.

d. Deleted.

e. *Parking on Street.* No truck exceeding 24 feet in length or trailer, personal watercraft or boat of any length shall be parked on any public street in the Borough of Sea Girt for more than 24 consecutive hours.

f. *Violation and Penalty.* Any person violating this subsection shall be liable for the penalty stated in Chapter I, Section 1-5.

g. *Enforcement.* This subsection shall be enforced by the Sea Girt Police Department or Zoning/Local Code Official. (Ord. No. 440 §§ 1–7).

Section 2. All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed, but only to the extent of such inconsistency.

Section 3. This Ordinance shall take effect twenty (20) days after adoption and final publication as required by law.

UPON MOTION of Councilperson Foley, seconded by Councilperson Buonocore, carried, that the said Ordinance be and the same is hereby adopted on first reading, directing the Clerk to post and publish as required by law and setting the date for public hearing as October 14, 2015.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris		X		
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

II. Ordinance No. 16--2015: The Mayor to read the said Ordinance by Title:

ORDINANCE NO. 16--2015

AN ORDINANCE TO AMEND AND SUPPLEMENT SECTION 4 CONSTRUCTION OF DRIVEWAYS IN CRESCENT PARK, SUBSECTION 21-4.2 ONE (1) DRIVEWAY PER PROPERTY PERMITTED, OF THE BOROUGH CODE OF THE BOROUGH OF SEA GIRT, COUNTY OF MONMOUTH

BE IT ORDAINED BY THE BOROUGH COUNCIL of the Borough of Sea Girt that the Borough Code is hereby supplemented as follows:

Section 4. Section 21-4.2 is hereby deleted and replaced with the following:

Each owner of property lying east of and contiguous with Crescent Park, which is not adjacent to a public roadway, is permitted to construct and maintain one (1) driveway extending from his property to nearest public roadway maintained by the Borough in Crescent Park. (Ord. No. 372 § 2).

UPON MOTION of Councilperson Mulroy, seconded by Councilperson Buonocore, carried, that the said Ordinance be and the same is hereby adopted on first reading, directing the Clerk to post and publish as required by law and setting the date for public hearing as September 23, 2015.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris	X			
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

B. Resolution No. 146-2015: Policy for use of Borough property by for-profit businesses

UPON MOTION of Councilperson Foley, seconded by Councilperson Buonocore, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, the Borough of Sea Girt has been approached on many occasions by for-profit businesses or vendors seeking to utilize Borough facilities and property for an event or program without even a nominal payment to the Borough to offset any costs incurred; and,

WHEREAS, the Borough Council has determined that setting a policy with specific requirements to be met by said businesses is in the best interests of the Borough and its various Commissions and programs.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sea Girt that the policy of the Borough with respect to for-profit businesses seeking to utilize Borough property is as follows:

1. Each business or vendor shall submit a request in writing to the Borough Administrator providing the names of all persons holding an interest of 10% or more in the said business, its physical location and mailing address at least sixty (60) days in advance of the event;
2. Each business or vendor shall be considered an Independent Contractor;
3. Each business or vendor shall provide a Certificate of Insurance naming the Borough of Sea Girt as an additional insured with combined minimum coverage of \$3,000,000;
4. Each business or vendor shall execute an Indemnification and Hold Harmless Agreement with the Borough of Sea Girt;
5. The following application fee schedule shall apply: \$250.00 for programs with 1-10 participants; \$300 for programs with 11-20 participants; \$350.00 for programs with more than 21 participants; for use of the Borough Beaches, Boardwalk and facilities, \$500.00.
6. A refundable security deposit in the amount of \$500.00 payable by certified check is required and will be returned upon a satisfactory inspection of the area after the use has been completed.
7. The sale of alcoholic beverages is prohibited unless specifically approved by Council in advance.

BE IT FURTHER RESOLVED that this policy shall not apply to existing on-going programs sponsored by Sea Girt Recreation.

BE IT FURTHER RESOLVED that said policy shall remain in effect until further notice.

Recorded Vote:

	Aye	Nay	Absent	Abstain
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris	X			
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

C. Resolution No. 147-2015: Policy for use of Borough property by non-profit organizations

UPON MOTION of Councilperson Buonocore, seconded by Councilperson Foley, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, the Borough of Sea Girt has been approached on many occasions by non-profit organizations seeking to utilize Borough facilities and property for an event or program without even a nominal payment to the Borough to offset any costs incurred; and,

WHEREAS, the Borough Council has determined that setting a policy with specific requirements to be met by said organizations is in the best interests of the Borough and its various Commissions and programs.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sea Girt that the policy of the Borough with respect to non-profit organizations seeking to utilize Borough property is as follows:

1. Each organization shall submit a request in writing to the Borough Administrator providing the names of its officers and mailing addresses at least sixty (60) days in advance of the event;
2. Each organization shall provide a Certificate of Insurance naming the Borough as an additional insured with combined minimum coverage of \$1M liability and personal injury with \$1M umbrella;
3. No programs may be held without the express written consent of the Borough Council and/or Recreation Commission.

BE IT FURTHER RESOLVED that said policy shall remain in effect until further notice.

Recorded Vote:

	Aye	Nay	Absent	Abstain
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris	X			
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

- D. **Resolution No. 148-2015:** Supplement to Shared Service Agreement with Monmouth County – Wreck Pond (sediment removal)

UPON MOTION of Councilperson Mulroy, seconded by Councilperson Foley, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. Seq., (“Act”) provides that any local governmental unit may enter into a contract with any other local governmental unit to provide or receive any service that each local unit is empowered to provide or receive within its own jurisdiction; and,

WHEREAS, the Borough of Sea Girt has requested that the County of Monmouth remove approximately 37,000 cubic yards of sediment from a portion of Wreck Pond located west of the First Avenue bridge as described in a Waterfront Development permit issued to the Borough of Spring Lake by the New Jersey Department of Environmental Protection on February 24, 2104 and subsequently modified on July 22, 2105, and,

WHEREAS, The County of Monmouth will remove the material primarily by hydraulic dredging and pump the material to a temporary de-watering site on the beach near Brown Avenue and Ocean Avenue known as Block 1, Lot 1 in the Borough of Spring Lake, and,

WHEREAS, The County of Monmouth will provide the specified services as Municipal Assistance to the Borough of Sea Girt under the existing Municipal Assistance/Shared Services Agreement as adopted by the Borough Council of the Borough of Sea Girt in Resolution R-33-2009 on January 28, 2009, and,

WHEREAS, the Borough of Spring Lake will be responsible for constructing a berm surrounding the temporary de-watering site of sufficient height and integrity to contain the material, and,

WHEREAS, The Borough of Spring Lake will be responsible for spreading the material on the adjacent beach, and,

WHEREAS, Upon completion of the specified services the Borough of Spring Lake will be responsible for the restoration of the temporary de-watering site, and,

WHEREAS, The Borough of Spring Lake will be responsible for securing all additional permits, approvals, licenses, and certifications associated with the specified services, and,

WHEREAS, The Borough of Spring Lake Police Department will provide traffic control for the specified services, and,

WHEREAS, the Borough of Spring Lake will be responsible for the cost of additional unspecified services and equipment that may be necessary to complete the specified services, and,

WHEREAS, The County may at its discretion perform the specified services in phases to facilitate other County work commitments and time schedules.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Sea Girt is hereby authorized to execute the attached Municipal Assistance/Shared Service Agreement with the County of Monmouth.

BE IT FURTHER RESOLVED that a certified copy of this Resolution, be forwarded along with the executed Municipal/Shared Services Agreement to the Clerk of the Board of Chosen Freeholders, County of Monmouth, Hall of Records, 1 E. Main Street, Freehold, New Jersey 07728.

Recorded Vote:

	AYES	NAYS	ABSENT	ABSTAIN
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris	X			
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

- E. **Resolution No. 149-2015:** Shared Service Agreement with Monmouth County Archives – Deposit agreement for Borough of Sea Girt public records as identified on the attached list (transfer of physical custody only, not legal custody)

UPON MOTION of Councilperson Buonocore, seconded by Councilperson Morris, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, the MONMOUTH COUNTY ARCHIVES is a department within the office of the Monmouth County Clerk in the State of New Jersey, having its principal office at 125 Symmes Drive, Manalapan, NJ 07726, and

WHEREAS, said institution was established for the purpose of perpetuating knowledge of, and encouraging public interest in, the history of the BOROUGH OF SEA GIRT, and to acquire and preserve materials and information relevant to the social, economic and political history of the BOROUGH OF SEA GIRT; and

WHEREAS, it has been recommended to the BOROUGH OF SEA GIRT that it would be to the mutual advantage of both the BOROUGH OF SEA GIRT and the MONMOUTH COUNTY ARCHIVES to enter into a deposit agreement providing for the transfer of physical custody, but not the legal custody, of certain historical public records to the MONMOUTH COUNTY ARCHIVES, to be kept and maintained by the Society; and

WHEREAS, the BOROUGH OF SEA GIRT has considered said recommendation and is of the opinion that such transfer of said public records, reserving to the BOROUGH OF SEA GIRT the right to recall said public records, would be beneficial to the residents of the BOROUGH OF SEA GIRT and other persons interested in the history of BOROUGH OF SEA GIRT; and

WHEREAS, the *New Jersey Administrative Code*, at 15:3-6.3(e)(3), provides that historically significant public records may be deposited in another institution with the approval of the Division of Archives and Records Management, Department of State; and

Whereas, it appears that the MONMOUTH COUNTY ARCHIVES is able to provide sufficient storage space, environmental controls, and security for the preservation of said public records in its facilities, and there to permit public access to said records during its regular business hours; and

Whereas, the MONMOUTH COUNTY ARCHIVES has requested physical custody of said public records, and desires to enter into a deposit agreement with the BOROUGH OF SEA GIRT stating the terms and conditions of the transfer of custody;

NOW THEREFORE, BE IT RESOLVED by the BOROUGH OF SEA GIRT Board of Chosen Freeholders that the physical custody, but not the legal custody, of the historical public records listed in Exhibit 1 of the proposed deposit agreement as attached, and/or any future additions or corrections made to this list under the terms of the said deposit agreement, shall be transferred to the MONMOUTH COUNTY ARCHIVES; and that the said records shall be maintained and made publicly accessible by said institution in its facilities for an indefinite period; and that the deposit agreement containing the specific terms and conditions of this transfer be executed by authorized officials of both the BOROUGH OF SEA GIRT and the MONMOUTH COUNTY ARCHIVES and made part of the official minutes of the governing body of the BOROUGH OF SEA GIRT.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris	X			
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

F. Resolution No. 150-2015: Shared Service Agreement with Monmouth County – OEM Mutual Aid

UPON MOTION of Councilperson Morris, seconded by Councilperson Buonocore, carried, that the following Resolution be and the same is hereby adopted:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. Seq., (“Act”) provides that any local governmental unit may enter into a contract with any other local governmental unit to provide or receive any service that each local unit is empowered to provide or receive within its own jurisdiction; and,

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, emergency medical service, fire departments, fire companies, or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A: 14-26 and 40A: 14-156.1; and,

WHEREAS, the President in Homeland Security Directive (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (“NIMS”), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and,

WHEREAS, “The New Jersey Civilian Defense and Disaster Control Act” App.A9-33 et. seq., provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and,

WHEREAS, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the “Fire Service Resource Emergency Deployment Act,” N.J.A.C. 52:14E-11 et. seq. commonly referred to as the “Fire Service Resource Emergency Deployment Regulations” N.J.A.C. 5:75A et. seq.; and,

WHEREAS, the Borough Council of the Borough of Sea Girt (“BOROUGH”) deem it to be in the best interests of the Borough to enter into Mutual Aid and Assistance Agreements with governmental entities throughout Monmouth County and all of their departments, authorities, boards, commissions and other functions under the auspices of each participating governmental entity including but not limited to, law enforcement, public works, emergency medical services, emergency management, human services, hazardous materials response units technical or special operations teams, Community Emergency Response Team (“CERT”) members, Medical Reserve Corps (“MRC”) members or other volunteers and other jurisdictions defined “local governments” in the Homeland Security Act of 2002; and,

WHEREAS, N.J.S.A. 40A: 14-26 AND 156.1 et seq. has authorized interjurisdictional mutual aid; and,

WHEREAS, the Borough Council of the Borough and the Participating Units recognize the benefit of entering into an Agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire, civil unrest, hazardous material, major criminal or emergency events, natural and man-made disaster or catastrophe and to address those situations when additional aid and assistance is needed to protect the best interests of the persons and property of each individual jurisdiction.

NOW, THEREFORE, BE IT RESOLVED that the Intra-County Mutual Aid and Assistance Agreements between the Borough and Participating Units be and are hereby accepted.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are authorized to execute the Intra-County Mutual Aid and Assistance Agreements once they have been authorized and executed by each Participating Unit.

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified true copy of this resolution to the Monmouth County Sheriff; Office of Emergency Management Coordinator; and Borough Police, Fire, Public Works And Emergency Management Departments.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris	X			
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

G. Award contract, Baltimore Boulevard Improvement Project,

3 bids were received by the date and time specified:

VENDOR	BASE BID	ALTERNATE #1	ALTERNATE #2	TOTAL BID
Fernandes Construction, Inc.	\$481,770.00	\$258,845.00	\$43,320.00	\$783,935.00
Earle Asphalt Co.	\$581,213.13	\$235,202.70	\$44,045.00	\$860,460.83
Stavola Contracting Co., Inc.	\$789,400.00	\$285,230.00	\$40,300.00	\$1,115,000.00

Bid documentation for low bidder was reviewed by our Engineer, Leon S. Avakian, Inc., for compliance with the provisions of the Local Public Contracts Law, *N.J.S.A. 40A:11-1*, et seq., and found to be in order; recommendation is to award contract to Fernandes Construction, Inc. for base bid only in the amount of \$481,770.00.

The Clerk-Administrator suggested that the matter be tabled at this time while waiting for DOT clarification. By consensus, the Council agreed to table this matter until the next Council meeting. **UPON MOTION** of Councilperson Foley, seconded by Councilperson Buonocore, carried, that action on this matter be tabled until next Council Meeting on September 23, 2015.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris	X			
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

H. Resolution No. 151-2015: Appoint Substitute Crossing Guard, Philip Brisben, at \$15.00/hour

WHEREAS, the Police Department is in need of the services of a person to serve as a substitute Crossing Guard on an as-needed basis; and,

WHEREAS, it is the recommendation of the Chief of Police that Philip Brisben be hired to fill this position.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Girt that Philip Brisben is hereby appointed to serve as a Substitute Crossing Guard on an as-needed basis effective immediately at the rate of \$15.00 per hour.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to Philip Brisben, Chief Kevin Davenport and the Chief Financial Officer for his information and further action.

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris	X			
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

8. ADMINISTRATOR REPORTS/DISCUSSION

- A. **2015 Beach Season:** as of September 7, 2015, the Beach has exceeded its revenue goal from beach badges sales for the season, (\$985,000 anticipated, \$1,072,195 received). Weather permitting, lifeguards will be on duty the weekend of September 12-13 and September 19-20; full rest room facilities will be open the week of September 7 to September 13 and on September 19-20; bath houses will be accessible through September 13.
- B. **Outfall Extension and Infrastructure Improvement Project Update:** pre-construction meeting with contractor, utilities and DEP representatives is scheduled for September 10; Peter Avakian will be present to address flooding complaints of certain residents.
- C. **Proposed Regulations:** Impervious Coverage – based upon the report prepared by our Engineer and discussed in detail by the Borough Council at the August meeting, the Planning Board held a discussion on this at their August 19 meeting and supplied comments for further discussion by Council (see attached).
- D. **Site Remediation** – additional treatments have been scheduled for September 2nd and September 9th; on September 23rd, new groundwater samples will be collected from the monitoring wells for testing.
- E. **Elevated Water Storage Tank Rehabilitation** – Results of immobile chemical investigation were received and we are happy to report that there are no environmental concerns related to the elevated lead concentrations detected at the site. Lead has been determined to be immobile with regard to the impact to groundwater pathway, and all lead concentrations comply with the NJDEP's Residential and Non-residential Direct Contact Soil Remediation Standards. No further action is required.
- F. **Status Report –NJIT required-Public Issuer Credit Rating** – all information was submitted as required and a telephone conference to discuss any outstanding issues was held on September 1. I was notified today that our rating is AAA with a stable outlook.

G. FEMA September 15 deadline approaching

The Federal Emergency Management Agency (FEMA) recently issued a reminder that those who filed Sandy-related claims under the National Flood Insurance Program have until Tuesday, September 15 to request a review of their claims if they believe they were underpaid.

To be eligible, the claimants must have experienced flood damage between Oct. 27 and Nov. 6, 2012 as a result of Sandy. Policyholders can call the NFIP's Hurricane Sandy claims center at 1-866-337-4262 or go to www.fema.gov/sandyclaims to download a form requesting a review. The downloaded form may be filled out and emailed to FEMA-sandyclaimsreview@fema.dhs.gov to start the review process.

- H. **Body-Worn Camera Joint Purchasing Opportunity** – the Borough is exploring a Joint Purchasing opportunity with Monmouth County to acquire Body-worn Camera units for our Police Department; this is also a grant opportunity for a percentage of the total cost.
- I. Next coffee with the Mayor, September 12, 2015 at 9:00 AM at the Fire Hall
- J. **Phase III of the Dune Restoration Project** – November 14, 2015, 9 AM, location tbd
- K. **Friends of Sea Girt Library 3rd Annual Wine and Cheese Celebration**, Saturday, September 12 from 5:00 PM to 7:00 PM; tickets are \$45 in advance, \$50 at the door. Call the Library at 732-449-1099 for more information.
- L. **Sea Girt Lighthouse Citizen's Committee Honored** –the organization is being recognized for their efforts to restore and preserve the Sea Girt Lighthouse on September 26 at 11:00 AM at The Plaza followed by a reception at the Lighthouse. Their name has been inscribed on the Borough's Memorial Monument as the 2015 Honoree.

- 9. **QPA REPORTS** (of activity since previous Council Meeting): Mark A. White, Ph.D., Employee Assistance Program (EAP) required by Borough policies/procedures, \$1,800 retainer, maximum annual cost with variables included, \$2,890 (renewal, same terms and conditions as previous agreement)

10. COUNCIL REPORTS

Councilpersons Foley and Buonocore had no reports.

Councilperson Morris reported as follows:

- Preliminary summary: 559 total summons issued during the season; 76 arrests; provided details regarding types of incidents from Chief Davenport's report;
- Hurricane season flyer available at the podium;

Councilperson Mulroy reported as follows:

- Weather was fabulous this season; 1,814 badges sold this Sunday alone; highest ever total 47,852 dailies;
- Thanked all staff members including DPW, Police, Beach Staff and Lifeguards;
- 450 rescues this year; training is key;
- Jim Freda is celebrating 20 years as Beach Manager

Mayor Farrell reported as follows:

- Thanked Mike Ricci and his staff of Operation Beachhead;
- Big Thank you to our staff starting with Police Department who did an excellent job this summer; DPW for doing a great job maintaining the community with all their tasks; Beach staff was excellent as is Administration;
- SMRSA – restored pump stations (Belmar is also a mobile enclosure and the last one to be done) Lake Como outfall also received FEMA funds towards restoration;
- Projects – appreciate your patience in advance on-going outfall extension and paving;
- DPW – twice a month recycling starting next week and yard open for drop off

11. Resolution No. 152-2015: Payment of bills

BE IT RESOLVED, by the Borough Council of the Borough of Sea Girt that bills be paid as appearing on the attached Bill Lists dated September 4, 2015 in the totals as follows:

CURRENT FUND	\$ 470,659.68
WATER/SEWER OPERATING FUND	\$ 5,705.38
BEACH OPERATING FUND	\$ 22,531.54
TRUST	\$ 8,744.00
RECREATION TRUST	\$ 12,096.35
GENERAL CAPITAL	\$ 9,136.71
WATER CAPITAL	\$ 77,295.03

Recorded Vote:

	Ayes	Nays	Absent	Abstain
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris	X			
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

Mayor Farrell asked Peter Avakian, our Engineer to summarize the Borough's pending projects:

- Outfall extensions – low bid was \$2.5M while project estimate was \$3.2M; recommendation will be forthcoming; the plan is to extend the outfall pipe at Baltimore Blvd by 99 feet; Neptune Place outfall will be extended up to 100 feet in length; Baltimore Blvd. drainage pipe is undersized, restricting the flow, which is a contributing factor for some drainage issues; new pipe be increased in diameter and will extend approximately 850 feet east. Also to be expanded are the pipes along First Avenue that will relieve some stress on the drainage issues being experienced now. Although it is the County's responsibility, the Borough added it to our project and the County will assist us with alternative work, including paving of some roadways.
- Drainage will be improved with this project; Neptune Place pipe is at a much lower elevation than Baltimore; the properties in the watershed draining to the Neptune Place Outfall are much lower in elevation than at Baltimore; lending to two problems, one being more prone to flooding of the

watershed which is mapped in a flood hazard area and secondly, the outfall is lower than the flood hazard elevation, there is no benefit by increasing the diameter with pipes because it only works within its capacity; some flooding may still occur with high tides; DEP recommends we complete the project first and evaluate extended outfalls to determine if further action is required.

- Impervious coverage ordinance recommendation was made to improve drainage runoff; more discussion needed as there are pros and cons to having an impervious coverage limitation in place.

12. PUBLIC PARTICIPATION ON ANY SUBJECT (Comments limited to 7 minutes)

Jim O'Brien, Philadelphia Blvd., asked if during the project there would be a time when the outfall would not be functional and whether the Contractor is responsible for maintaining the line during construction; Mr. Avakian responded that it is the Contractor's responsibility.

Shawn Mulligan, Neptune Place, commented that the Neptune outfall works less efficiently during a high tide or a storm tide and asked if the Borough can minimize the tidal surge back into the outfall? Mayor Farrell commented that Sandy left large accumulations of sand offshore that are being moved onto the beaches. Further comments on impervious coverage requirements were discussed. Peter Avakian noted control of subsurface water will have benefit on the water table. Further discussions continued.

Jim O'Brien, Baltimore Blvd. requested Council to consider increasing the number of pedestrian crossing and electronic speed register signs on First Avenue.

Ed Robinson, Brooklyn Blvd. noted that the Shade Tree Commission is doing an excellent job; Borough should control plantings in the right of ways and also noted the Planning Board should work the Shade Tree Commission.

Robert Kregg, Boston Blvd. commented on the complaint from last meeting and noted that the driveway apron was reduced in size; he noted the roadway in front of Brooklyn Blvd. was damaged by a heavy piece of equipment with tracks used to demolish a home.

Perry Beneduce, 406 Philadelphia Blvd. noted that a resident had tents up in the front yard and many bikes on the driveway, especially during the last weeks of the summer; he requested that the Borough consider regulating this type of activity.

Shawn Mulligan, Neptune Place, thanked the Council and Mayor for staging pump on Neptune Place.

There being no further comments, and UPON MOTION of Councilperson Foley, seconded by Councilperson Morris, carried, the public hearing was closed.

13. Resolution No. 153-2015: Executive Session (to discuss personnel and/or litigation). Please note that action may be taken by Council upon return to public session. The public is invited to remain outside and may return to the meeting room when the Council returns to public session.

UPON MOTION of Councilperson Morris, seconded by Councilperson Mulroy, that the following Resolution be and the same is hereby adopted:

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Girt, County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matter(s) to be discussed is as follows: pending litigation.
3. It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer necessary. Action may be taken upon return to public session.
4. This Resolution shall take effect immediately.

RECORDED VOTE:

	Ayes	Nays	Absent	Abstain
Councilman Foley	X			
Councilman Buonocore	X			
Councilwoman Morris	X			
Council President Fetzer			X	
Councilman Mulroy	X			
Councilman Rotolo			X	

The Council returned to public session at 9:30 PM. There being no further business and **UPON MOTION** of Councilperson Foley, seconded by Councilperson Mulroy, carried, that the meeting be finally adjourned at 9:35 PM.

Lorraine P. Carafa, RMC
Municipal Clerk

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P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
14-01157	10/22/14	KEK01	The Law Offices of	Sanzari, PB 1&3 NY Blvd.	Open	168.00	0.00 B
14-01199	11/05/14	01662	HATCH MOTT MACDONALD	Contract admin, Water Tank IMP	Open	5,915.00	0.00 B
15-00003	01/02/15	00045	SEA GIRT BOARD OF ED	2015 School taxes 2nd half	Open	361,506.00	0.00 B
15-00009	01/02/15	01942	ONE CALL CONCEPTS	2015 Service acct# 12-SGB	Open	59.52	0.00 B
15-00013	01/02/15	00614	CABLEVISION	Cable service 2015	Open	89.90	0.00 B
15-00015	01/02/15	00614	CABLEVISION	2015 Cable service	Open	74.99	0.00 B
15-00017	01/02/15	00016	JERSEY CENTRAL POWER & LIGHT	2015 Service, water	Open	4,206.27	0.00 B
15-00018	01/02/15	00016	JERSEY CENTRAL POWER & LIGHT	2015 Service, library	Open	292.44	0.00 B
15-00019	01/02/15	00016	JERSEY CENTRAL POWER & LIGHT	2015 Service, beach	Open	318.60	0.00 B
15-00020	01/02/15	00016	JERSEY CENTRAL POWER & LIGHT	2015 service, paddle tennis	Open	4.24	0.00 B
15-00021	01/02/15	00016	JERSEY CENTRAL POWER & LIGHT	2015 Service, Street lighting	Open	2,130.51	0.00 B
15-00022	01/02/15	00016	JERSEY CENTRAL POWER & LIGHT	2015 Service, PW	Open	1,530.20	0.00 B
15-00023	01/02/15	00051	NJ NATURAL GAS CO.	2015 Services, paddle tennis	Open	25.00	0.00 B
15-00024	01/02/15	00051	NJ NATURAL GAS CO.	2015 Service, library	Open	25.00	0.00 B
15-00025	01/02/15	00051	NJ NATURAL GAS CO.	2015 Service, PW	Open	339.78	0.00 B
15-00026	01/02/15	DEB01	Direct Energy Business	2015 Service, PW	Open	11.04	0.00 B
15-00027	01/02/15	DEB01	Direct Energy Business	2015 Service, library	Open	0.00	0.00 B
15-00032	01/02/15	00008	AT&T	2015 Service	Open	61.20	0.00 B
15-00033	01/02/15	00007	VERIZON	2015 Service, beach	Open	341.98	0.00 B
15-00034	01/02/15	00007	VERIZON	2015 Service, PD & A&E	Open	272.01	0.00 B
15-00036	01/02/15	00007	VERIZON	2015 Service, FD	Open	36.01	0.00 B
15-00037	01/02/15	00349	VERIZON WIRELESS	2015 Services, PD & OEM	Open	777.80	0.00 B
15-00038	01/02/15	00349	VERIZON WIRELESS	2015 Service, A&E, PW, H2O & Pr	Open	231.56	0.00 B
15-00042	01/02/15	01142	STANDARD INSURANCE COMPANY	2015 Short Term Didsability	Open	6.90	0.00 B
15-00050	01/02/15	CROSS01	Cross Over Networks	2015 Service	Open	10,069.50	0.00 B
15-00066	01/05/15	00643	FEDERAL EXPRESS CORP.	Shipping charges	Open	107.12	0.00 B
15-00067	01/05/15	01230	KEPWEL SPRING WATER CO., INC.	2015 Service	Open	69.60	0.00 B
15-00068	01/05/15	01230	KEPWEL SPRING WATER CO., INC.	2015 Service	Open	13.90	0.00 B
15-00069	01/05/15	00040	MONMOUTH COUNTY TREASURER	2015 Tipping fees	Open	9,500.30	0.00 B
15-00070	01/05/15	00068	OLD TOWNE CAR WASH	2015 Service	Open	60.00	0.00 B
15-00073	01/05/15	01635	SWIFTREACH NETWORKS, INC.	2015 Service	Open	710.92	0.00 B
15-00075	01/05/15	00203	RUDERMAN & GLICKMAN	2015 Services	Open	4,173.00	0.00 B
15-00076	01/05/15	KEK01	The Law Offices of	2015 Services	Open	588.00	0.00 B
15-00078	01/05/15	00053	VAN WICKLE AUTO SUPPLY	2015 Blanket	Open	1,367.07	0.00 B
15-00079	01/05/15	00964	A'S GARDEN & HOME CENTER	2015 Blanket	Open	290.51	0.00 B
15-00080	01/05/15	00964	A'S GARDEN & HOME CENTER	2015 Blanket	Open	7.96	0.00 B
15-00121	01/22/15	00349	VERIZON WIRELESS	2015 Service, Water Dept.	Open	155.52	0.00 B
15-00128	01/26/15	00007	VERIZON	2015 Service	Open	92.94	0.00 B
15-00143	01/29/15	00321	SEABOARD WELDING SUPPLY, INC.	Cylinder Rental	Open	14.50	0.00 B
15-00190	02/11/15	00099	ASSOCIATED HUMANE SOCIETY	2015 Animal Control Services	Open	463.00	0.00 B
15-00228	02/25/15	00964	A'S GARDEN & HOME CENTER	2015 Blanket	Open	7.78	0.00 B
15-00244	03/05/15	DYN01	Dynamic Testing Services	2015 Drug & Alcohol testing	Open	215.00	0.00 B
15-00245	03/05/15	00113	AHERN BLUEPRINTING, INC.	2015 Blanket	Open	15.00	0.00 B
15-00260	03/10/15	00552	EDWARDS TIRE CO.	Tire Repair	Open	84.90	0.00 B
15-00262	03/11/15	TR01	Test Rite - Diesel Emission	Emossions testing	Open	300.00	0.00 B
15-00276	03/13/15	AMMM01	Apruzzese, McDermott, Mastro	R-144-2014 Defense litigation	Open	3,202.42	0.00 B
15-00315	03/25/15	00053	VAN WICKLE AUTO SUPPLY	2015 Blanket	Open	18.37	0.00 B
15-00388	04/21/15	00633	TAYLOR HARDWARE	Blanket, Beach	Open	118.24	0.00 B
15-00416	04/01/15	00096	A.T. THORN & SON	Plumbing Services	Open	419.71	0.00 B
15-00417	04/01/15	00096	A.T. THORN & SON	Plumbing services	Open	84.46	0.00 B

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
15-00422	04/01/15	00480	MANASQUAN BIKE SHOP	PD Bike tune-ups	Open	185.85	0.00 B
15-00428	04/28/15	01250	SHERWIN WILLIAMS	2015 blanket, paint & supplies	Open	43.34	0.00 B
15-00451	05/04/15	00952	AMERICAN WATER WORKS ASSOC.	2015 Dues	Open	205.00	0.00
15-00481	05/12/15	00334	HOME DEPOT CREDIT SERVICES	2015 Blanket	Open	111.75	0.00 B
15-00537	06/03/15	00233	Copy Center Inc.	Maintenance agreement	Open	243.32	0.00 B
15-00542	06/03/15	KEK01	The Law Offices of	Kaufman, 647 Ocean Ave.	Open	224.00	0.00 B
15-00554	06/08/15	00334	HOME DEPOT CREDIT SERVICES	Bottled drinking water	Open	281.16	0.00
15-00600	06/18/15	00144	BARGS LAWN EQUIPMENT	Tractor parts	Open	205.04	0.00
15-00618	06/23/15	00958	M & W COMMUNICATIONS, INC.	Blanket 2015	Open	128.21	0.00 B
15-00620	06/23/15	00410	INST. FOR PROF. DEVELOPMENT	Seminar registration, K. Brisb	Open	99.00	0.00
15-00650	07/01/15	00733	KALDOR Emergency Light, LLC	Lights for new Ram truck	Open	2,710.86	0.00
15-00662	07/07/15	SUN 01	Sun and Fun Co.	Sun Block	Open	675.00	0.00
15-00670	07/10/15	01009	JOHNNY B'S CARPENTRY	Repair Ramps at Beach	Open	1,950.00	0.00
15-00687	07/16/15	IEZ01	International E-Z Up, Inc.	Tent	Open	1,342.71	0.00
15-00691	07/17/15	00169	GOODYEAR TIRE CRAFT	tires	Open	449.80	0.00
15-00701	07/21/15	COMMUSA	Communications USA Inc.	Radios	Open	2,196.64	0.00
15-00702	07/21/15	SST02	Shore Security Technologies	Add to existing Security Syste	Open	2,503.35	0.00
15-00708	07/22/15	KEK01	The Law Offices of	PB, Terwilliger, 200 Baltimore	Open	238.00	0.00 B
15-00709	07/22/15	KEK01	The Law Offices of	PB, McLaughlin, 505 Ocean Ave.	Open	224.00	0.00 B
15-00716	07/23/15	01364	STATE OF NJ - SFWTR	2006 1st Q tax and interest	Open	74.36	0.00 B
15-00720	07/24/15	LOWES	Lowe's Business Credit	Concrete & plywood	Open	182.08	0.00
15-00726	07/27/15	LF01	Lifeforce USA, Inc.	First Aid & CPR certifications	Open	980.00	0.00
15-00727	07/27/15	00550	MARINE RESCUE PRODUCTS	Straps & mask/snorkel	Open	347.70	0.00
15-00728	07/27/15	01541	DIVERS TWO, INC.	Dive equipment	Open	560.50	0.00
15-00730	07/27/15	01574	POSS CONSTRUCTION, INC.	Replace gutters & ledgers	Open	950.00	0.00
15-00745	07/29/15	01912	STAPLES ADVANTAGE	Office Supplies	Open	122.86	0.00
15-00749	07/30/15	01912	STAPLES ADVANTAGE	Office supplies	Open	127.78	0.00
15-00752	07/30/15	00987	CLAVIN TREE SERVICE LLC	municipal Tree services	Open	5,800.00	0.00
15-00754	07/30/15	GSS01	Greenlight Surfboard Supply	Leash & board repair	Open	585.00	0.00
15-00755	07/30/15	00269	BOROUGH OF BELMAR	Jr. Guard Tournament	Open	660.00	0.00
15-00760	07/31/15	00915	WILFRED - MACDONALD	Repair parts for Cushman	Open	2,695.81	0.00
15-00761	07/31/15	FIDELITY	Wright National Flood	Flood Insurance	Open	5,103.00	0.00
15-00766	07/31/15	HT01	Heritage Towers, Inc.	BZ Board Rack/trailer	Open	1,695.00	0.00
15-00768	08/04/15	C1967	Country Clean Paper Supplies	Brooms Back ordered, PO15-00479	Open	25.80	0.00
15-00770	08/05/15	C1967	Country Clean Paper Supplies	Janitorial Supplies	Open	197.06	0.00
15-00773	08/06/15	APC01	Awareness Protective	Rifle Inst. School, C. Joule	Open	395.00	0.00
15-00774	08/06/15	01147	ALLIED DIESEL SERVICE CO.	Switch	Open	16.18	0.00
15-00781	08/10/15	00888	TREASURER, STATE OF NEW JERSEY	2015 Marriage/Civil Union fees	Open	175.00	0.00 B
15-00782	08/10/15	00233	Copy Center Inc.	Service Printer	Open	49.95	0.00
15-00783	08/10/15	01722	DRAGER SAFETY DIAGNOSTIC, INC.	Alcho test supplies	Open	240.00	0.00
15-00785	08/12/15	C1967	Country Clean Paper Supplies	Janitorial Supplies	Open	147.14	0.00
15-00786	08/12/15	00302	MACLEARIE PRINTING/COPY CENTER	Envelopes	Open	110.00	0.00
15-00787	08/12/15	00233	Copy Center Inc.	Overage on disposed of Coyer	Open	42.90	0.00
15-00788	08/12/15	00552	EDWARDS TIRE CO.	replacement tire for trailer	Open	289.88	0.00
15-00796	08/13/15	01891	RICHARD'S SALES & RENTALS	Chain saw blades	Open	406.72	0.00
15-00797	08/13/15	00144	BARGS LAWN EQUIPMENT	Repair parts	Open	223.18	0.00
15-00798	08/13/15	00803	STUMPY'S SALES & SERVICE	Diagnose & repair ATV	Open	385.33	0.00 B
15-00799	08/13/15	IHC01	Indian Harbor Insurance Co.	Policy Retention/Coinsurance	Open	3,540.00	0.00
15-00801	08/13/15	LF01	Lifeforce USA, Inc.	Recertification Cards for PD	Open	126.00	0.00
15-00809	08/14/15	01601	ARMPCO	PIC40 inkjet cartridge/postage	Open	259.34	0.00
15-00810	08/17/15	01490	MANASQUAN JUNIOR GUARDS	Jr. Guard Tournament	Open	520.00	0.00
15-00811	08/17/15	BROWN	Emily Brown	Finger print reimbursement	Open	55.45	0.00
15-00813	08/18/15	RTC01	Robert Cavanaugh	Summer Running Camp	Open	3,330.00	0.00
15-00815	08/18/15	01155	NJ WATER ASSOCIATION	Conference Registration	Open	265.00	0.00

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
15-00817	08/18/15	00263	RKE ATHLETIC LETTERING	OEM shirts	Open	150.00	0.00
15-00818	08/18/15	TEAM01	TEAM LIFE INC.	(second)Powerheart AED	Open	1,295.00	0.00
15-00819	08/18/15	00213	FISHERMAN'S SUPPLY LLC	Inv# 7902, Line Bouys and clip	Open	366.70	0.00
15-00821	08/19/15	01625	GRAINGER	Replacement motor & cord	Open	561.65	0.00
15-00829	08/20/15	00187	MON. CTY. ASSESSORS ASSOC.	2015 Dues	Open	150.00	0.00
15-00830	08/21/15	KINTECH	Kintech, Inc.	Banner	Open	195.00	0.00
15-00831	08/24/15	00089	BOROUGH OF MANASQUAN	Shore Community Alliance 2015	Open	4,089.33	0.00
15-00834	08/25/15	00546	TREVOR PALMER	Reimbursement, Water Licenses	Open	155.85	0.00
15-00835	08/25/15	01585	MICHAEL T. MCARTHUR	Reimbursement, Water Licenses	Open	155.85	0.00
15-00836	08/25/15	C1967	Country Clean Paper Supplies	Unatorial Supplies	Open	161.78	0.00
15-00849	08/26/15	SCP01	Vien-Huong, Inc.	Toner	Open	183.96	0.00
15-00850	08/26/15	KEK01	The Law Offices of	PB, walsh, 104 Chicago Blvd.	Open	56.00	0.00
15-00855	08/27/15	STATENJ	STATE OF NEW JERSEY	Catastrophic Illness Fund	Open	369.00	0.00
15-00863	08/31/15	00392	LEON S. AVAKIAN INC.	Engineering, Baltimore Outfall	Open	16,678.75	0.00
15-00868	09/01/15	KEK01	The Law Offices of	PB, Egan 505 New York Blvd	Open	434.00	0.00 B
15-00870	09/02/15	01838	KAREN S. BRISBEN	Reimbursement, travel	Open	41.41	0.00
15-00871	09/02/15	RTC01	Robert Cavanaugh	Summer soccer	Open	1,980.00	0.00
15-00874	09/03/15	00392	LEON S. AVAKIAN INC.	Water Cap. Engineering	Open	20,705.00	0.00
15-00875	09/03/15	00392	LEON S. AVAKIAN INC.	Capital engineering	Open	3,922.50	0.00
15-00876	09/03/15	00392	LEON S. AVAKIAN INC.	Ocean Ave. Pedistrian Walkway	Open	125.00	0.00
15-00877	09/03/15	00392	LEON S. AVAKIAN INC.	Planning Brd Engineering	Open	7,225.00	0.00
15-00878	09/04/15	00820	JUSTIN MACKO	Reimbursement, postage	Open	28.55	0.00
15-00880	09/04/15	01931	LORRAINE P. CARAFA	Reimbursement	Open	732.28	0.00

Total Purchase Orders:	127	Total P.O. Line Items:	0	Total List Amount:	515,037.33	Total Void Amount:	0.00
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14-01211	U S Tank Painting, Inc.	Water Tower Imp.	33,996.28
15-00758	Mousai Music & Dance LLC	Ukelele Instruction	1,551.25
	State of New Jersey	Health Benefits	49,374.79
		Total	599,884.65
15-00029	Borough of Sea Girt	Water/Sewer Bills	6,290.30
		Total	606,249.95

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
		470,659.68					
CURRENT FUND	5-01	414,919.59	6.90	414,926.49	0.00	0.00	414,926.49
WATER OPERATING	5-05	5,705.38	74.36	5,779.74	0.00	0.00	5,779.74
BEACH OPERATING	5-09	22,531.54	0.00	22,531.54	0.00	0.00	22,531.54
TRUST OTHER	5-25	8,744.00	0.00	8,744.00	0.00	0.00	8,744.00
		12,096.35					
BOARD OF RECREATI	5-26	10,545.10	0.00	10,545.10	0.00	0.00	10,545.10
Year Total:		462,445.61	81.26	462,526.87	0.00	0.00	462,526.87
GENERAL CAPITAL	C-04	9,136.71	0.00	9,136.71	0.00	0.00	9,136.71
		77,295.03					
WATER CAPITAL	W-06	43,298.75	0.00	43,298.75	0.00	0.00	43,298.75
Total of All Funds:		514,881.07	81.26	514,962.33	0.00	0.00	514,962.33
		606,168.69		606,249.95			

EMERGENCY INTRACOUNTY MUTUAL AID AND ASSISTANCE AGREEMENT BETWEEN PARTICIPATING UNITS

THIS AGREEMENT is made between the parties set forth on Schedule A (attached hereto) all of which are governmental entities within Monmouth County, New Jersey and all of its departments, authorities, boards, commissions and other functions under the auspices of the governmental entity including, but not limited to, law enforcement, public works, emergency services, emergency management, human services, hazardous materials responses units/technical or special operations teams, Community Emergency Response Team (CERT) members, Medical Reserve Corps (MRC) members or other volunteers and other jurisdictions defined as "local governments" in the Homeland Security Act of 2002. Hereinafter the parties may be referred to as "Participating Units", "Requesting Units" or "Responding Units".

WHEREAS, the President in Homeland Security Directive (HSPD - 5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act" App.A9-33 et. seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

WHEREAS, the State of New Jersey adopted the "Fire Service Resource Emergency Deployment Act," N.J.S.A. 52:14E-11 et. seq., to establish a mechanism for the coordination of fire service resources throughout the State to facilitate a quick and efficient response to any emergency incident or situation that requires the immediate deployment of those resources in order to protect life and property from the danger or destruction of fire, explosion or other disaster; and

WHEREAS, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" N.J.A.C. 5:75A et. seq, and N.J.A.C. 5:75 A-2.2 specifically requires each municipality or fire district to adopt a local fire mutual aid plan; and

WHEREAS, N.J.S.A. 40A: 14-26 and 156.1 et seq has authorized interjurisdictional mutual aid; and

WHEREAS, an emergency responder is defined as anyone employed by, contracted to provide services to or otherwise affiliated with the Participating Units and possessing special skills, qualifications, training, knowledge and experience beneficial to the mitigation of disaster situations; An emergency responder includes, but is in no way limited to, the following: hazardous materials response officials, law enforcement officers, fire fighters, emergency medical services personnel, physicians, nurses, other public health personnel, emergency management personnel, public works personnel, those persons with specialized equipment operations skills or training or any other skills needed to provide aid in a declared emergency.

WHEREAS, the Participating Units recognize the benefit of entering into an agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire,

civil unrest, hazardous material, major criminal or emergency events, natural and man-made disaster or catastrophe and to address those situations when additional aid and assistance is needed to protect the best interests of the persons and property in each individual jurisdiction.

WHEREAS, on November 14th, 2013, the County of Monmouth became a participant in the Statewide Inter-County Mutual Aid and Assistance Agreement.

WITNESSETH:

In consideration of the mutual benefits and covenants contained in this agreement, the Participating Units respectively agree as follows:

1. **Mutual Aid and Assistance.** Upon the request as provided herein, the Participating Units shall provide mutual aid and assistance to each other. Mutual Aid and Assistance shall include the following:
 - a. Rendering of aid and assistance, including pre-established immediate response or other support, i.e. providing sheltering of the Requesting Units population, by one or more Participating Units to an emergency scene under the control and/or jurisdiction of another Participating Unit, said emergency may include but not to be limited to fire, civil unrest, hazardous material, major criminal or emergency events, natural and man-made disaster or catastrophe affecting the environment.
 - b. Rendering of aid and assistance by one or more Participating Units to another Participating Unit to serve as supplemental reserve protection in the Requesting Unit's jurisdiction while the Requesting Unit is on an emergency call and/or otherwise currently unable to address the emergency service needs in its jurisdiction.
 - c. Participating in training exercises with other participating units, where the purpose of such training exercises is to coordinate and prepare for fire, civil unrest, hazardous material, major emergency, natural disaster, environmental disaster and/or other emergency situations that are a threat to life or property.
2. **Requests for Mutual Aid and Assistance.**
 - a. Each Participating Unit within the applicable Annexes or Emergency Support Functions of their Emergency Operations Plan shall address mutual assistance to the levels they deem acceptable when measured against potential risks and shall be based on available resources at the time a request is made. Said information shall be updated with the quadrennial submission of said Emergency Operations Plan or on a more frequent basis as needed to the Monmouth County Office of Emergency Management.
 - i. All Local Fire Mutual Aid Plans shall be in compliance with the New Jersey Fire Service Emergency Deployment Rules N.J.A.C. 5:75A et seq, specifically N.J.A.C. 5:75A-2.2
 - ii. The County Emergency Management Coordinator, County Fire Coordinator, the County EMS Coordinator, the County Director of Public Works and Engineering or the County Prosecutor, where appropriate, will implement mutual aid provisions in accordance with the County EOP or

other response plans for agencies/jurisdiction failing to cover this in their EOP's or submitting plans as required in section 2a.

- b. Requests for mutual aid should be made by the on-scene incident commander or through the jurisdiction's emergency operations center to the Monmouth County Communications Center who will notify the Responding Unit's dispatch center.

- i. The request to the Responding Unit shall include the following:

- 1. The type and extent of services requested,
 - 2. The staging location,
 - 3. A designated communications frequency for mutual-aid units to contact the Requesting Unit for further instructions.

- ii. The on-scene incident commander or the emergency operations center of the Requesting Unit shall formally release the Responding Unit from the incident scene once it has been determined that the Responding Unit's services are no longer needed for the incident period.

- 3. **Tactical Command and Authority at Emergency Scene.** The Incident Commander of the Requesting Unit shall have overall command authority of all Participating Units at the scene of the emergency. Participating Units shall operate in compliance of the State Incident Management System N.J.A.C. 5:73-1.6(b).

- a. If a Responding Unit responds to the scene of an emergency located within a jurisdiction that does not possess the capabilities of the Responding Unit, then the Responding Unit's officer in charge must coordinate with the Incident Commander of the Requesting Unit to expand incident management structure through established policies and procedures.

- 4. **Reimbursement of Expenses.** Any reimbursement or replacement shall not be construed as payment or consideration for making the mutual aid and assistance response but only as an effort to compensate a Responding Unit for its actual costs incurred.

- a. In the event of a federally declared disaster:

- i. To be eligible for reimbursement by FEMA, the mutual aid assistance should have been requested by a Requesting Entity in accordance with paragraph 2; be directly related to a presidentially declared emergency or major disaster, or declared fire; used in the performance of eligible work; and the costs must be reasonable. This written agreement between Requesting Entities and Providing Entities stipulates the Providing Entity may be reimbursed through the Requesting Entity. Requesting Entities should document and claim eligible costs of the Providing Entity, pursuant to the terms and conditions of the mutual aid agreement and requirements of FEMA Policy 9523.6, on its sub grant application and agree to disburse the federal share of funds to the Providing Entity.

- b. If consumable goods (e.g. disposable personal protection equipment, fuel, chemical substances, crowd control gases, water additives, sterilized medical equipment) are used in response to the incident by a Responding Unit at a mutual

aid and assistance response which will cause the Responding Unit to incur an expenditure to replace the same, the Requesting Unit shall replace or reimburse the Responding Unit the actual cost for the expenditure involved or pursuant to an annual cost recovery resolution adopted by the governing body of the Responding Unit, but in no case more than 110% of actual cost.

- i. In order for the Requesting Unit to repair or replace the consumed goods, the Responding Unit must submit an invoice within thirty (30) days of the event for the cost of the goods to the Requesting Unit.
- c. If equipment (e.g. aerial lift, ambulance, backhoe, excavator, generator, hazardous materials trailer, truck-mounted snow plow with truck) is used in response to the incident by a Responding Unit at a mutual aid and assistance response which will cause the Responding Unit to incur an expenditure, the Requesting Unit shall reimburse the Responding Unit the rate dictated in the FEMA Schedule of Equipment Rates or previously agreed upon actual rate. If the equipment is not included the FEMA Schedule, the Requesting and Responding units agree to determine a reasonable hourly or daily rate.
 - i. In order for the Requesting Unit to recover the cost to use the equipment, the Responding Unit must submit an invoice within thirty (30) days of the event with the length of time the equipment was used times the established rate to the Requesting Unit.
- d. If personnel (e.g. hazardous materials technician, law enforcement officer, firefighter, paramedic, or any other employee who may fall under the jurisdictions' authority) are used in response to the incident by a Responding Unit at a mutual aid and assistance response which will cause the Responding Unit to incur an expenditure, the Requesting Unit shall reimburse the Responding Unit at the median hourly rate published by the State of New Jersey's Department of Labor and Workforce Development's Occupational Employment Statistics tool or previously agreed actual rate¹ or at the hourly rate that is established by the Responding Unit's Collective Bargaining Agreement(s), applicable salary ordinance or affective pay scales and shall, when applicable, shall include all Fringe Benefits as stated in the listed document. In the event that the Responding Unit utilizes personnel that are not normally assigned to work at the time their assistance is requested (e.g. calling in off-duty personnel), the Requesting Unit shall be responsible for the additional overtime rate.
 - i. In order for the Requesting Unit to recover the cost of personnel, the Responding Unit must submit an invoice within thirty (30) days of the event with the number of hours work was performed multiplied by the median hourly rate for each personnel type to the Requesting Unit.
- e. In the event of a hazardous materials incident, the Responding Unit may directly invoice the party responsible (e.g. a chemical plant) instead of the Requesting Unit for the cost of consumable goods, equipment, and/or personnel following the aforementioned rate structure. Said invoice must be submitted to the Responsible

¹ http://lwd.dol.state.nj.us/labor/lpa/LMI_index.html

Party, and copied to the Requesting Unit, within thirty (30) days of the event. if, after ninety (90) days, the invoice remains unpaid, the Requesting Unit shall, at the request of the Responding Unit, issue a local summons pursuant to the local Spill Reimbursement Ordinance adopted as part of this agreement.

- f. This Agreement applies when there is no other mutual aid agreement between the participating parties or otherwise supersedes existing mutual aid agreements when: 1) there has been an Emergency Proclamation issued for the County by the Governor, the County or City the Government authorities; 2) by the activation of the State or County Emergency Operations Center to coordinate the emergency response; or, 3) when an NIMS Incident Commander has been established for the emergency.
 - g. Participating Units, when possible, will be reimbursed in accordance with the Spill Compensation Control Act (N.J.A.C. 7:1E-5.3/N.J.S.A. 58:10-23.11e).
 - h. This agreement recognizes the provisions as required by New Jersey Civilian Defense & Control Act App.9-33 et seq. and specifically Emergency Medical Services N.J.S.A.26:2K-60.
5. **Limitation of Providing Mutual Aid and Assistance.** Nothing contained in this Agreement shall be construed to require a Participating Unit to make a mutual aid and assistance response if the response will leave the Participating Unit's jurisdiction without sufficient police, fire, ambulance and/or emergency protection.
6. **Communication and Coordination.** The Emergency Management Coordinator of Monmouth shall be responsible for maintaining an update list of all contact information for all signatories.
7. **Death or Disability.** If any member of a Participating Unit suffers injury or death at the scene of a mutual aid and assistance emergency or training exercise, the member or the member's 'designee or legal representative shall be entitled to all salary, pension rights, worker's compensation and other benefits to which the member would be entitled if injury or death occurred in the performance of duties within the jurisdiction of the Participating Unit in accordance to N.J.S.A.40A: 14-26. Said rights, benefits and compensation shall be paid by the Participating Unit and not by the Requesting Unit. Each Participating Unit shall be individually responsible for providing adequate benefits, coverage and compensation for its members.
8. **Members Authority.** The members of each Participating Unit making a mutual aid and assistance response shall have the same powers and authority as the members of a Requesting Unit at the scene of an emergency in accordance with N.J.S.A. 40A: 14-156.2. Said members of a Participating Unit shall also have, while so acting, such rights and immunities as they would otherwise enjoy in the performance of their normal duties within their own jurisdiction.
9. **Liability Insurance.** Each Participating Unit shall maintain adequate liability insurance, the minimum limits of which shall be \$1 million. Additionally, the Requesting Unit agrees to hold harmless and defend a Participating Unit in the event of any lawsuit arising out of such assistance. On an annual basis, all Participating Units are to provide the County Emergency Management Coordinator with a Certificate of Insurance supporting the existence of the required insurance, referencing this agreement.

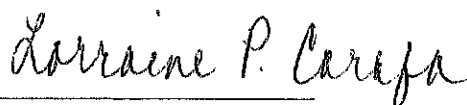
10. **Indemnity.** To the fullest extent permitted by law, a Responding Participating Unit shall indemnify and hold harmless the other Participating Units, its agents, servants, officers, officials and employees, or any of them, from and against any and all claims, damages, losses, and expenses including, but not limited to, reasonable attorney's fees and other legal, arising out of or resulting from the performance or provision of services required under this Agreement, provided that same is caused in whole or part by the negligent act, error, omission, failure to act, or willful misconduct of the Responding Unit, its agents, servants, officers, officials, employees.

The Unit shall submit a report to all other Participating Units within forty-eight (48) hours of learning of any incident resulting in damage or which is reasonably likely to result in a claim of damage.

11. **Term; Withdrawal.** This Agreement shall commence upon signing by each of the Participating Units and shall continue in full force and effect indefinitely so long as there are at least two (2) Signatories. Any Participating Unit may withdrawal from this Agreement by providing all other Participating Units and the Monmouth County Office of Emergency Management with sixty (60) days advanced written notice of withdrawal, clearly specifying the applicable date of withdrawal. In the event of withdrawal by any Participating Unit, this Agreement will continue in full force and effect for all remaining Participating Units.
12. **Legal Authority.** This Agreement for mutual aid and assistance is expressly made in accordance with N.J.S.A. 40A: 14-26 and 156.1 et seq.
13. **Entire Agreement.** This agreement constitutes the entire understanding between the Participating Units. This Agreement supersedes all communications, representations or prior agreements, oral or written, between Participating Units with respect to the subject matter hereof.
14. **Execution of Agreement.** Upon execution of this agreement, all signatories become mutual aid partners amongst all other executed entities.
15. **Preclusion of Double Benefit.** Should any entity covered under this agreement receive benefits that would otherwise cover the costs of services, the requesting entity may not be responsible to cover costs associated with the request.

ATTEST:

BOROUGH COUNCIL
OF THE BOROUGH OF SEA GIRT



LORRAINE P. CARAFA, RMC
Municipal Clerk



F. KEN FARRELL, MAYOR

Schedule A

Schedule A shall be updated and maintained by the Monmouth County Office of Emergency Management. It shall contain the list of all agreement signatories. Below is a sample form for tracking signatories.

[illegible]

Cost Recovery Quick Reference Guide

Assistance Provided by Responding Unit	Source to Calculate Cost	Method of Obtaining Payment from Requesting Unit
Consumable Goods	Actual cost	Submit invoice with proof of actual cost
Equipment	FEMA Schedule of Equipment Rates or previously agreed upon actual rates	Submit invoice with length of time in use times published or agreed upon rate
Personnel	State of New Jersey Department of Labor and Workforce Development's Occupational Employment Statistics tool or the hourly rate that is established by the Responding Unit's Collective Bargaining Agreement(s), applicable salary ordinance or affective pay scales and shall, when applicable, shall include all Fringe Benefits as stated in the listed document.	Submit invoice with hours worked by each type of personnel times the median hourly rate or previously agreed upon rate

Deposit Agreement

between

the BOROUGH OF SEA GIRT

and

the MONMOUTH COUNTY ARCHIVES

September 9, 2015

DEPOSIT AGREEMENT

Agreement made and entered into this 9th day of September, 2015 and among the BOROUGH OF SEA GIRT hereinafter referred to as "Owner", the MONMOUTH COUNTY ARCHIVES hereinafter called "Depository," and the New Jersey State Archives.

Witnesseth:

Owner has in its possession valuable public records pertaining to the history of the BOROUGH OF SEA GIRT, which it desires to save for the benefit of future generations. These records are designated "permanent" or "archival" on the records schedules for municipal records prepared by the Division of Revenue & Enterprise Services (DORES). Depository is willing to serve as temporary physical custodian for said public records, hereinafter referred to as the "Records," so that they can be used for historical research purposes. Owner and Depository have declared their intention to execute a Depository Agreement for certain public records. A preliminary list of the Records placed in the temporary physical custody of the Depository, including the names and inclusive dates of the record series, is attached to this agreement as Exhibit 1. The approximate volume of each record series measured in cubic feet, bound volumes, or (if less than 0.25 cubic feet) the number of items, will be added to the list within one year after the date of this agreement. This specific agreement pertains only to the Owner's Records housed at the Depository. The New Jersey State Archives is a party to, and must approve of such Depository Agreements and receive a copy of any revisions to Exhibit 1.

Section I

In accordance with N.J.A.C. 15:3-6.1(d) **Storage of records by public agencies** and N.J.A.C. 15:3-6.3(e)(3) **Designation of records storage facilities** and subject to the conditions and terms hereinafter set forth, Owner will transfer to the temporary physical custody of Depository the record series listed in Exhibit 1 attached to this agreement. Legal ownership of the Records will remain with Owner. The conditions and terms hereinafter set forth shall apply to all Records transferred to Depository, whether such documents are originals or copies (the originals of which remain in Owner's possession).

Section II

A Depository representative may inspect records to determine that they are free from vermin, insects, and mold; if found, treatment at the Owner's expense must be completed before records can be transferred.

Depository shall accept said Records when presented, store them, and preserve them under the same conditions and precautions accorded to its other valuable manuscripts. Owner shall provide copies of preliminary as well as subsequent listings to Depository's designated official(s) as identified in Section VIII.

Section III

The deposit is of indefinite duration. Either Owner or Depository shall have the privilege upon six (6) months' written notice of discontinuing the deposit arrangement. In this event, all materials shall be returned to Owner at Owner's expense.

Section IV

Owner reserves the right at any time during the term of this deposit, to recall any or all of its records, if needed (a) for use in the business of Owner, or (b) for litigation in which Owner is engaged or preparing to engage, or (c) to enable Owner to comply with a state or federal law, regulation, or court order. In such cases, Depository shall comply with such recall requests no later than two (2) working days after receipt of such notice. Records may be recalled from Depository only by Owner's authorized official, as named in Section VIII. The Depository shall prepare the Records requested by Owner for shipment in suitable containers and send them to any location designated by Owner. Any expenses incurred by Depository in fulfilling this provision shall be reimbursed by Owner. If necessary and if required by Depository, Owner will advance the funds required to transport the Records. Owner may also pick up records at the depository with two (2) working days notice.

Section V

Owner reserves the right for its authorized official, as named in Section VIII, to inspect the Records during regular business hours without advance notice to Depository in order to determine if proper care is being taken.

Section VI

Acknowledging that the purpose of this agreement is to facilitate use of the Records for historical research purposes, Owner and Depository agree that Records will be made accessible to Owner's officials and employees, and to the general public for examination, use, and reproduction (at the expense of the person or agency requesting such reproduction) during Depository's normal business hours, in accordance with the New Jersey Right to Know Law and the Open Public Records Act (*New Jersey Statutes* 47:1A-1 et seq.). All fees collected for reproductions of records will be sent to the Monmouth County Clerk.

Monmouth County may create, at its own expense, digital images and/or microfilm from the Owner's records. All such copies will be owned by Monmouth County. Monmouth County may post images of the Owner's records on the County's web pages, with credit to the Owner.

Section VII

The Records will be described, indexed, sorted (if necessary), and preserved by Depository without charge to Owner. However, ultimate retention and preservation of the Records remains, under statute, the legal responsibility of the Owner. The Depository acknowledges that the Records are public documents under statute, which cannot be destroyed, deaccessioned, transferred to another repository, or otherwise disposed of without express written permission of the Owner and the New Jersey State Archives.

Section VIII

All notices to Owner shall be addressed to: LORRAINE P. CARAFA, RMC

or to such other person as Owner shall from time to time designate.

All notices to Depository shall be addressed to:

Archivist
Monmouth County Archives
125 Symmes Drive
Manalapan, NJ 07726

or to such other person as Depository shall from time to time designate.

This agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto.

Section IX

If Depository shall default in the due observance or performance of any covenant, agreement or obligation of Depository contained in this agreement, Owner may, if it so elects, terminate this agreement by giving written notice to that effect to Depository and in such event the records will be returned to Owner within thirty (30) days after the date of delivery of such notice to Depository.

Section X

If Depository, at any time during the term of this agreement, finds that it is unable to observe or perform the covenants, agreements, or obligations herein contained, then it shall, upon six (6) months' written notice, return the records to Owner.

Signed:

Gary D. Saretzky, Archivist



F. KEN FARRELL, MAYOR

Date

September 9, 2015
Date

Approved:

New Jersey State Archivist or designated representative

Date

Exhibit 1

Records Transferred by Owner to Depository

The attached sheets constitute a preliminary list of all Records placed on deposit by Owner at Depository in accordance with the terms of the agreement to which this exhibit is attached.

This exhibit shall be revised and updated under the signature of the Owner's authorized official whenever items are added to or removed from the deposit. A copy of any revision to this Exhibit shall be filed with the Director, Division of Archives and Records Management, P.O. Box 307, 225 West State Street, Trenton, NJ 08625-0307.



LORRAINE P. CARAFA, RMC

September 9, 2015

Date

Exhibit 1

Records of Borough of Sea Girt to be deposited with Monmouth County Archives

The following listed public documents including but not limited to:

45 volumes of **Minutes (Borough Council)** dated 1917 to 1997

9.4 cubic feet

11 binders containing **Marriage / Death records** dated 1939 to 2010

1.7 cubic feet

6 **Minutes (Planning Board)** binders dated 1999 to 2010

2.7 cubic feet

3 binders containing **Resolutions** dated 2006 to 2010

1.3 cubic feet

22 binders containing **Ordinance** dated 1917 to 2010

4.9 cubic feet