

**Sea Girt Library  
Board of Trustees Meeting Minutes  
September 1, 2021**

**Trustees in attendance:** Sue Blasi, Trish Connor, Don Fetzer, Jim Mulvihill, Jean McFadden (by phone) and Devon Smith

**Excused absence:** Rick Papera

A quorum was present.

**Library staff in attendance:**

Lisa Luke, JoAnn Johnson

**Call to Order:**

Mr. Mulvihill called the meeting to order at 5:00 PM.

**Announcement of Compliance with Open Public Meetings Law:**

This meeting is called pursuant to the provisions of the Open Public Meetings Law, c.231, P.L. 1975. Notice of this meeting has been sent to the Borough's two official newspapers, The Asbury Park Press and The Coast Star, as required by law. Notice of this meeting was also posted on the Library's website and in Sea Girt Borough Hall. Official action may be taken at this meeting.

**Welcome:** Mr Mulvihill welcomed Mayor Don Fetzer to the Board; Mr. Fetzer became mayor in August, 2021.

**Old Business:**

**Minutes.** Mr. Mulvihill asked if there were any additions or corrections to the August 4, 2021 Meeting Minutes; there were none. Ms. Smith made the motion to approve the minutes; Ms. Blasi seconded the motion. The minutes were approved with 5 votes; Mayor Fetzer abstained.

**Agreement with Borough on handling Library funds.** Ms. Luke said that Spring Lake does not have a written agreement; Longport said they would share their document.

**Volunteer Luncheon.** Ms. Luke reported that the Volunteer luncheon would be held on Tuesday, September 21 at 12 noon at Eagle Oaks Country Club. She thought about 30 people would attend.

**New Business:**

**President's Report.** Mr. Mulvihill's comments are generally incorporated in the minutes.

**Treasurer's Report.** Ms. McFadden explained that The August Transaction Detail was not available due to the timing of our September meeting. She will provide the report at the October meeting.

**Approval of Bill Pay List.** Ms. McFadden presented the August bill pay list, totaling \$12,006.78. Ms. Mc Fadden explained that some items may not have yet been posted due to the timing of our meeting. Mr. Mulvihill asked for a motion to approve payment of the August bills. Ms. Blasi made the motion; Ms. Connor provided a second. The motion was passed by unanimous vote.

**Director's Report.** Ms. Luke reported on the continued popularity of the Children's Programs - Story Time on the Boardwalk, Outdoor Story Time and Story Walk. She thanked the DPW workers who helped set up the Story Time Boards and the teen volunteers who painted the special prize seashells hidden around town. Ms. Luke and staff were thankful that weather permitted these programs to be held outdoors. She explained that space and health concerns have prevented us from bringing patrons inside the Library to attend programs.

Fall highlights include People in the Neighborhood program when children can meet Sea Girt first responders and view their vehicles. The Library is also planning a Classic Car Show for November.

#### **Committee Reports.**

**Bylaws.** Ms. Connor reported that changes were made to the Treasurer's duties. She said the updated draft would be emailed to the Board. Mr. Mulvihill said authorizing attorney review of the draft would be considered at the October meeting.

**Personnel.** No report.

**Buildings and Grounds.** Ms. Connor reported on the meetings held with Administrator Gant, Council Members Anthony and Perry, Ms. Luke and Trustees McFadden, Smith and Connor. First round plans from Cornerstone were disappointing. A request was made by the Trustees for direct communication between Ms. Luke and Cornerstone. The Trustees and Library staff presented a detailed list of requirements to be included in the next set of renderings. The request and suggestions were well received by Borough officials.

Ms. Luke said a representative from Cornerstone and Mr. Gant visited the library where they received a tour and first-hand look at the existing space. Ms. Luke explained the latest renderings to the Trustees which included, among other things, eliminating the existing bathroom, moving the library office, and providing space for small meetings and collaborative work.

Mr. Mulvihill asked about providing for the future expansion of the library. The basement storage plan was thought to be too expensive and limited in its use to storage space. Mayor Fetzer suggested making the walls of the addition structurally sound enough to support a second story should future needs arise. Ms. Luke said she would pass along these concerns to Mr. Gant and Cornerstone.

**Finance Committee:** No report.

**Formation of Nominating Committee:** The proposed Bylaws call for a committee to be appointed by the Board consisting of either the Treasurer or the Secretary and one other member of the Board. Ms. Smith and Ms. Connor offered to serve on the committee. Mr. Mulvihill asked for a motion to form a nominating committee and to approve the two proposed members. Ms. Blasi made the motion; Mayor Fetzer provided the second. The motion was passed by unanimous vote.

**FSGL Liaison Report.** Ms. Connor reported that the Wine and Cheese Celebration held on August 28 was a huge success. The weather permitted an outdoor gathering resulting in record high attendance and funds raised. A final accounting will be available a few weeks.

**Public Comment.** None

**Adjournment:**

Mr. Mulvihill asked for a motion to adjourn the meeting. Ms. Smith so moved; Mayor Fetzer seconded the motion. After a unanimous vote, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,  
Trish Connor