

**Sea Girt Library
Board of Trustees Meeting Minutes
August 4, 2021**

Trustees in attendance: Sue Blasi, Trish Connor, Jean McFadden, Jim Mulvihill, Rick Papera (Zoom attendance) and Devon Smith

A quorum was present.

Library staff in attendance:

Lisa Luke, JoAnn Johnson, Patty Peterson

Call to Order:

Mr. Mulvihill called the meeting to order at 5:00 PM.

Announcement of Compliance with Open Public Meetings Law:

This meeting is called pursuant to the provisions of the Open Public Meetings Law, c.231, P.L. 1975. Notice of this meeting has been sent to the Borough's two official newspapers, The Asbury Park Press and The Coast Star, as required by law. Notice of this meeting was also posted on the Library's website and in Sea Girt Borough Hall. Official action may be taken at this meeting.

Old Business:

Minutes. Mr. Mulvihill asked if there were any additions or corrections to the July7, 2021 Meeting Minutes; there were none. Ms. Blasi made the motion to approve the minutes; Ms. McFadden seconded the motion. The minutes were approved by unanimous vote.

Treasurer's Bond Update. Ms. McFadden reported that she received an email on July 14 from MEL Underwriting Service approving the Bond application effective 01/01/21.

Volunteer Luncheon. Ms. Luke has set a tentative date of Friday, September 24 with a location to be determined. Ms. Luke thought 25 volunteers would attend and estimated the cost per person at \$40. Mr. Mulvihill asked for a motion to spend up to \$2,000 for the luncheon. Ms. Connor so moved, Ms. Smith seconded; the motion was approved by unanimous vote.

New Business:

President's Report. Mr. Mulvihill talked about the recent tax bills from the Borough which reflected the increase in taxes including an increase in the Library Tax.

Treasurer's Report. Ms. McFadden reported meeting with Ms. Spera, Mr. Gant and Ms Luke. Ms. Spera is familiar with the issues of an independent municipal library and will be of assistance in filing the Annual Report with the NJ State Librarian.

Ms. Luke attended a Directors' Check-In where she heard that Libraries running their budgets through their municipalities should establish a written agreement detailing how the town will handle library tax receipts. Mr. Mulvihill suggested finding a town with such an agreement and asking to see their document.

Approval of Bill List. Ms. McFadden presented the June Bill List totaling \$10,221.19 Mr. Mulvihill asked for a motion to approve payment of the June bills. Ms. Blasi made the motion; Mr. Papera provided a second. The motion passed by unanimous vote.

It was noted that the line items for Regular Pay on the Bill List do not include payroll taxes and contributions to pensions.

Director's Report. Ms. Luke said that July continues to be the busiest month of the year and the statistics in her report bear this out. 22 new library cards were issued in July including 3 month cards issued to those who rent SG homes.

Ms. Luke and Ms. Peterson spoke of the success and record attendance at Children's programs including Story Time on the Boardwalk and the Stuffed Animal Sleepover.

Committee Reports.

Bylaws. Ms. Connor said the committee was awaiting Ms. McFadden's review of Treasurer's Duties.

Personnel. Mr. Mulvihill reported that the committee met to discuss a request to increase the hours and hourly rate of Patty Peterson, the Children's Librarian. Mr. Mulvihill said the committee's recommendation would be discussed in Executive Session later in the meeting.

Buildings and Grounds. Ms. Smith contacted Councilwoman Giegerich who said the Council was waiting to hear from Cornerstone.

Formation of Finance Committee. Mr. Mulvihill said that a Finance Committee should be formed to, among other things, work on next year's budget and asked for 2 volunteers to join Ms. McFadden. Ms. Blasi and Ms. Connor agreed to serve on the committee. Mr. Mulvihill asked for a motion to establish the Finance Committee and to approve appointment of the 3 trustees named above. Ms. Smith made the motion, Mr. Papera provided a second and the motion was approved by unanimous vote.

FSGL Liaison Report. Ms. Connor said plans are well underway for the Wine and Cheese Celebration to be held on August 28 from 5:00 to 7:00 pm.

Executive Session:

Mr. Mulvihill said that the Board would retire to a closed session to consider the increase in hours and hourly wage of the Children's librarian. He further stated that the Board would resume the public meeting at the conclusion of the closed session and that Ms. Peterson had received her Rice Notice.

Mr. Mulvihill asked for a motion to go to executive session. Ms. McFadden so moved, Ms. Smith seconded the motion. The motion was approved by unanimous vote.

Return to Public Meeting:

Mr. Mulvihill asked Ms. Connor to read Resolution 2021-5 in its entirety. After the Resolution was read, Mr. Mulvihill called for the vote of each trustee; the resolution was approved by 5 ayes and 1 absence.

Public Comment. None

Adjournment:

Mr. Mulvihill asked for a motion to adjourn the meeting. Ms. Blasi so moved; Ms. McFadden seconded the motion. After a unanimous vote, the meeting was adjourned at 6:00 p.m.

Respectfully submitted,
Trish Connor