

**Sea Girt Library
Board of Trustees Meeting Minutes
January 6, 2021**

In attendance:

Mayor Ken Farrell
Superintendent Rick Papera
Trustee Sue Blasi
Administrator Lorraine Carafa
Trustee Trish Connor

Trustee Jean McFadden
Library Director Lisa Luke
Trustee Jim Mulvihill
Trustee Devon Smith

Quorum was present.

Mayor Farrell called the Zoom meeting to order at 4:00 PM.

Appointment of Officers

Mayor Farrell made the following appointments:

President - Jim Mulvihill
Secretary - Trish Connor
Treasurer - Jean McFadden

Ms. Carafa stated that the treasurer will be bonded as part of the Borough's blanket policy.

New Business

1. The required monthly meetings of the Board will be held on the first Wednesday of each month at 4:00PM. The next meeting will be held virtually on February 3, 2021.
2. Ms. Carafa presented the 2021 Library Budget. A copy of the budget is attached.
3. Ms. Luke presented the Director's Report. A copy of the report is attached.
4. Ms. Luke said the Board is required to develop a Strategic Plan after the first year of operation as a Municipal/Independent Library. An audit is required each year; part of the audit is development of a Strategic Plan.

Miscellaneous Business

1. Mr. Mulvihill asked about plans for the library expansion. Mayor Farrell said the Borough Council's recommendation is to go forward with library expansion plans before finalizing renovation/expansion plans for Borough Hall. Council has hired an architect who will be meeting with Ms. Luke later this month.
2. Mayor Farrell explained that taxpayers will receive tax bills on August 1, 2021 which will include a line item for library funding. Any amount not spent on the library at year's end can be returned to the Borough's surplus upon the approval of the NJ State Librarian. Mayor Farrell further explained that the increase in taxes resulting from the library funding will be offset by funds currently in the Borough's Surplus account.

The meeting was adjourned at 4:56 PM.

Respectfully submitted,
Trish Connor

