

**Sea Girt Library**  
**Board of Trustees Regular Meeting Minutes**  
**July 6, 2022**

**Announcement of Compliance with Open Public Meetings Act:**

The meeting was called pursuant to the provisions of the Open Public Meetings Act, c.231, P.L. 1975. Notice of this meeting had been sent to the Borough's two official newspapers, The Asbury Park Press and The Coast Star, as required by law. Notice of this meeting was also posted on the Library's website and in Sea Girt Borough Hall. Official action may be taken at this meeting.

**Call to Order:**

Ms. Blasi called the meeting to order at 5:08 P.M.

**Trustees in attendance:** Sue Blasi, Trish Connor, Don Fetzer, Jean McFadden, Jim Mulvihill, and Devon Smith attended in person; Rick Papera was absent.

A quorum was present.

**Library staff in attendance:**

Lisa Luke and Patty Peterson

**Approval of Regular Meeting Minutes**

Ms. Blasi asked if there were any additions or corrections to the June 1, 2022 Regular Meeting Minutes which were previously distributed to the Board; there were none. Ms. Blasi asked for a motion to approve the minutes. Mayor Fetzer made the motion to approve the minutes; Mr. Mulvihill seconded the motion. The minutes were approved by unanimous vote.

**President's Report**

Ms. Blasi raised the issue of having LCC's strategic planning presentation at a regular monthly Trustee meeting or at another time. It was generally agreed to have the presentation at a separate meeting. Ms. Luke said she would ask LCC if the separate meeting was subject to OPMA.

**Director's Report.** Ms. Luke distributed her report prior to the meeting. Ms. Peterson reported on the following June programs:

1. What's it Worth. This "Antiques Roadshow" type of event, was well attended and well received by the adult library patrons.
2. Dino Dig. 50+ children participated in this popular dinosaur themed event.
3. Stuff-a-tiger. 24 children participated.
4. Oceans of Possibilities summer reading program. The children receive "book bucks" for each 5 books read and are then invited to spend those bucks at the Library toy chest. Adults sign a raffle ticket for each returned book for the opportunity to win a restaurant gift card.
5. Golden Ticket. Tickets are randomly placed in adult library books and can be redeemed for a 30th Anniversary note pad.

July children's programs include weekly Storytime on the Boardwalk and monthly music and dance programs. These programs are very popular; attendance is limited due to space.

Ms. Luke reported that the Pandemic Book is nearing completion. She thought the Library might hold an event for the book's contributors.

The Annual Book Sale, sponsored by the Friends group, will be held on July 15, from 10 am until 3 pm.

Ms. Luke said the AC condenser was recently replaced by the Borough.

**Treasurer's Report.** No report

**Approval of Bill List.** Prior to the meeting, Ms. McFadden distributed the June bill list totaling \$26,291.53; including a \$11,314.85 sewer repair bill. Ms. McFadden wasn't sure this type of repair should be a maintenance or Capital expense; she will discuss with CFO Spera. Discussion followed regarding responsibility for payment - Library or Borough. Mayor Fetzer said he would discuss the issue with Administrator Gant. Ms. Blasi asked for a motion to approve payment of the June bills, subject to receiving further information about the sewer repair bill. Mr. Mulvihill made the motion, Ms. Smith provided the second. The motion was passed by unanimous vote.

**Committee Reports:**

**Buildings and Grounds.** No report

**Finance.** No report

**Personnel.** No report

**Strategic Planning.** Ms. Luke reported that to date, 306 online and 8-10 hard copy questionnaires have been submitted. She was pleased to report that this is an 18% return rate; typical rate is 5%.

The Focus Groups schedule is:

7/17, 7pm by Zoom for working adults

7/26, 7pm for community organizations

7/27, 10 am for seniors

7/27, 4 pm open invitation

The Strategic Planning Committee will meet in August. The Town hall event will take place after the plan has been approved by the Trustees.

**Trustee Check-In Report.** Ms. Connor reported on the State Wide Services presentation. There were three presenters:

Orla Mejia, Supervisor of Interlibrary loans. Located at Rutgers, her office provides another layer of service in securing materials not available through Jersey Cat.

Steve Larence, Reference Director at Newark Public Library. NPL is available to help with a wide range of questions, including genealogy, obituaries and securing sheet music. Most of their services are available without charge.

Ralph Bingham, Executive Director of LibraryLink NJ. LibraryLink offers a wide variety of services to member libraries and their staff, including delivery services, staff training and development, discounts on products and policy suggestions.

**Old Business:** None.

**New Business:** None.

**Public Comment** None.

**Adjournment:** Ms. Blasi asked if there was any other business to be discussed; there was none. She then asked for a motion to adjourn the meeting. Ms. Mc Fadden so moved; Mr. Mulvihill seconded the motion. After a unanimous vote, the meeting was adjourned at 6 p.m.

Respectfully submitted,  
Trish Connor