

**Sea Girt Library
Board of Trustees Meeting Minutes
July 7, 2021**

Trustees in attendance: Trish Connor, Ken Farrell, Jean McFadden, Jim Mulvihill and Devon Smith

Excused absences: Sue Blasi and Rick Papera.

A quorum was present.

Library staff in attendance:
Lisa Luke, JoAnn Johnson

Call to Order:
Mr. Mulvihill called the meeting to order at 5:00 PM.

Announcement of Compliance with Open Public Meetings Law:

This meeting is called pursuant to the provisions of the Open Public Meetings Law, c.231, P.L. 1975. Notice of this meeting has been sent to the Borough's two official newspapers, The Asbury Park Press and The Coast Star, as required by law. Notice of this meeting was also posted on the Library's website and in Sea Girt Borough Hall. Official action may be taken at this meeting.

Old Business:

Minutes. Mr. Mulvihill asked if there were any additions or corrections to the June 2, 2021 Meeting Minutes; there were none. Mayor Farrell made the motion to approve the minutes; Ms. McFadden seconded the motion. The minutes were approved by unanimous vote.

Treasurer's Bond Update. Ms. McFadden has submitted the application to Trenton and is awaiting approval.

Volunteer Luncheon. Ms. McFadden will report on cost at August meeting.

New Business:

President's Report. No report.

Treasurer's Report. Ms. McFadden is working with Jane Honeywell in the Borough's business office to have amounts budgeted for Utilities and Telephone switched. Ms. McFadden thought telephone bills might be paid through utilities; she will check this out.

Ms. McFadden and Ms. Luke are attempting to meet with Amy Spera, The Borough CFO.

Approval of Bill List. Ms. McFadden presented the June Bill List totaling \$10,365.74. Mr. Mulvihill asked for a motion to approve payment of the June bills. Ms. Connor so moved, Mayor Farrell seconded the motion. The motion passed by unanimous vote.

Director's Report. Ms. Luke and her staff are pleased to welcome summer patrons and their families to the library; they have seen an increase in circulation. Mayor Farrell noted

that the population of Sea Girt doubles during the summer months. Ms. Luke said the Children's programs continue to be popular. She thanked the Friends of the Sea Girt Library for funding the Paint a Tee Shirt activity and for sponsoring the Book Sale to be held on July 9.

Ms. Luke reported that volunteers continue to support the library by helping to generate reports and training new volunteers. Ms. Luke noted that the library is slightly understaffed.

Committee Reports.

Bylaws. Ms. Connor said the committee was awaiting Ms. McFadden's review of Treasurer's Duties. Ms. McFadden said she was hopeful of meeting with Ms. Spera soon and finalizing the list of duties.

Personnel. Mr. Mulvihill reported that the committee would be meeting to discuss a request to increase the hours of Patty Peterson, the Children's Librarian. Mr. Mulvihill said the committee's recommendation would be presented to the Board at the August meeting and asked Ms. Luke to prepare the appropriate Rice Notice.

Buildings and Grounds. Ms. Connor referred to Councilwoman Giegerich's email to the Trustees, dated June 23, 2021, in which she reported that she hoped to have an estimate of costs for the addition from Cornerstone in the near future.

FSGL Liaison Report. Ms. Connor said the Friends are planning their Wine and Cheese Celebration for Saturday, August 28, from 5:00 to 7:00 pm. The event will be held in the parking lot in front of the Library or, in case of inclement weather, at the Fire House.

Continuing Education Reminder. The Board is required to compile a minimum of 7 hours of continuing education.

Public Comment. None

Adjournment. Mr. Mulvihill asked for a motion to adjourn the meeting. Ms. McFadden so moved; Mayor Farrell seconded the motion. After a unanimous vote, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,
Trish Connor