

**BOROUGH OF SEA GIRT COUNCIL
RE-ORGANIZATION/REGULAR MEETING
January 5, 2022 - 7:00 PM**

AGENDA

NOTICE IS HEREBY GIVEN THAT THE BOROUGH COUNCIL MEETING SCHEDULED FOR JANUARY 5, 2022 WILL BE A VIRTUAL MEETING; THE MEETING WILL COMMENCE AT 7:00 PM. PLEASE USE THE FOLLOWING INFORMATION, INCLUDING THE PASSCODE SHOWN BELOW, TO LOG IN TO THE MEETING:

Topic: Council Re-Organization/ Regular Meeting

Please click the link below to join the webinar:

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Webinar ID: 848 2510 914

- **CALL TO ORDER**
- **SALUTE OF THE FLAG**
- **COMPLIANCE STATEMENT:**

This meeting is called pursuant to the provisions of the Open Public Meetings Act, Chapter 231, P.L.1975: adequate notice of this meeting has been given by posting the Notice on the Borough's Bulletin Board and by transmitting the Notice to the Borough's two official newspapers, *The Asbury Park Press* and *The Coast Star*, as required by law.

1. ROLL CALL

	Present	Absent
Mayor Fetzer		
Councilman Clemmensen		
Councilman Perry		
Councilman Zakin		
Council President Anthony		
Councilperson		
Councilwoman Richman		

2. MAYOR TO ADMINISTER THE OATH OF OFFICE TO:

- a. Don Fetzter - Mayor – unexpired term through December 31, 2023
- b. Brian Perry – Council Member - unexpired through December 31, 2022
- c. Alan Zakin – Council Member – full term through December 31, 2024
- d. Dr. Maria Richman – Council Member – full term through December 31, 2024
- e. Chief, Fire Department
- f. Fire Line Officers

3. ELECTION OF COUNCIL PRESIDENT – by Nomination

Nomination of _____ by _____, seconded by _____. If no further nominations, motion to close nominations (__moves, seconded__) and vote on the above nomination will be taken (__ moves, seconded by__; consensus vote).

4. CONSENT AGENDA (All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration).

- a. **R-2022:** Reorganization Assignments (to be read aloud by the Municipal Clerk)
 - Appointments Affirmed by Council
 - Boards and Commissions
 - Other Appointments – Fire Company Line Officers/Police Department SLEO I and II’s
 - o Motion and vote required at this time.

- b. **R-2022 – Reorganization Matters**
 - Approving Conduct of Council Meetings
 - a. Council Meeting Schedule
 - b. Designate Official Newspapers – *Asbury Park Press & Coast Star*
 - c. Authorize Depositories for Borough funds
 - d. Designate Signatories on Borough’s Bank Accounts – Mayor, Clerk, Tax Collector, CFO
 - e. Set the fee for non-negotiable instruments submitted to the Borough - \$25.00
 - f. Authorize Change Funds – Beach, Administrative Offices
 - g. Authorize Payment of Certain Bills Prior to Council Meetings
 - h. Set Grace Period for Property Tax Payments; set interest rates for Delinquent Property Tax Payments
 - i. Cash management Plan
 - j. Permit Tax Collector and Chief Financial Officer to cancel small balances or process refunds less than \$10 with no further action of Council
 - k. Set Fee For Individual Meeting Notice
 - l. Providing Defense fees for Police
 - o Motion and vote required at this time.

- b. **R-2022:** Award Non-Fair and Open Professional Services Contract Auditor – Robert A. Hulsart of the firm Robert A. Hulsart and Company
- c. **R-2022:** Award Non-Fair and Open Professional Services Contract – Bond Counsel – John Cantalupo of Archer & Greiner
- d. **R-2022:** Award Non-Fair and Open Professional Services Contract – Borough Attorney – Raymond Bogan of the firm Sinn, Fitzsimmons, Cantoli, Bogan, West & Steuerman
- e. **R-2022:** Award Non-Fair and Open Professional Services Contract– Labor Attorney – Mark S. Ruderman of the firm Ruderman and Roth
- f. **R-2022:** Award Non-Fair and Open Professional Services Contract–Municipal Prosecutor, James Carton, IV
- g. **R-2022:** Award Non-Fair and Open Professional Services Contract, Alternate Municipal Prosecutors: Susan DeSimone, Paul Granick, Sean Kean, and Michael Lynch.
- h. **R-2022:** Award Non-Fair and Open Professional Services Contract, Public Defender, Donald Greer
- i. **R-2022:**Employee Assistance Program Contract– Dr. White
- j. **R-2022:** To Adopt Temporary Budget - Current Fund
- k. **R-2022:** To Adopt Temporary Budget – Water Utility
- l. **R-2022:** To Adopt Temporary Budget- Beach Utility

5. **OTHER BUSINESS**

7. **PUBLIC PARTICIPATION** (Comments limited to 7 minutes)

8. **ADJOURN to Regular Meeting**

REGULAR MEETING

- **CALLED TO ORDER IMMEDIATELY AFTER THE CONCLUSION OF THE REORGANIZATION MEETING**
- **CLERK TO ADVISE OF THE PRESENCE OF ALL COUNCILPERSONS**
- **PUBLIC PARTICIPATION ON ANY CONSENT AGENDA ITEM** (Comments limited to 7 minutes)
- **CONSENT AGENDA - Resolution No. __-2022:** *None at this time*
- **APPROVE MINUTES**

R-2022: Approve Minutes, December 8, 2021- Virtual Meeting

- **OPEN DISCUSSION** (Council is invited to speak on any subject)
- **OLD BUSINESS - none**
- **NEW BUSINESS**

A. Ordinances – introduction

1. **Ordinance No. 01-2022:** The Mayor to read the Ordinance No. 01-2022 by Title:

ORDINANCE NO. 01-2022

CALENDAR YEAR 2022 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) IN THE BOROUGH OF SEA GIRT, MONMOUTH COUNTY, NEW JERSEY

- Motion to adopt the said Ordinance on first reading, directing the Clerk to post and publish as required by law and setting the date for the public hearing as January 26th, 2022.

- B. **Resolution No. __-2022:** Authorize Agreement for Animal Control Services, Associated Humane Societies, Inc., \$6,000.00;
- C. **Resolution No. __-2022:** Appoint Class II Special Law Enforcement Officer's

- **COUNCIL REPORTS**
- **ADMINISTRATIVE**
- **Resolution No. __-2022:** Payment of bills
- **PUBLIC PARTICIPATION ON ANY SUBJECT** (Comments limited to 7 minutes)
- **Resolution No. __-2022: Executive Session** - if necessary to update Council on proceedings in any or all of the following litigation or personnel matters; please note that action may be taken by Council upon return to public session. The public is invited to remain outside and may return to the meeting room when the Council returns to public session.

- **ADJOURN**

Topic: January 5th Council Meeting - Adjournment

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