

Sea Girt

Shade Tree Commission



RFQ- Tree Removal and Pruning

November 2023

RFQ's to be received no later than

Wednesday, November 29, 2023 at 3PM

321 Baltimore Blvd.

Sea Girt, NJ 08750

QUOTES RECEIVED:

Quotes will be received until 3:00pm on November 29, 2023 at the Sea Girt Borough Hall building located at 321 Baltimore Boulevard, Sea Girt, NJ 08750. Please submit any questions or RFI's via email to: Borough Administrator, James Gant at jgant@seagirtboro.com by 12 noon, Wednesday, November 22, 2023. All RFI's will be answered in a group email. It is the responsibility of the bidder to confirm the Borough has the correct email address on file. Quotes must be delivered in a sealed envelope with **"SGSTC Pruning and Removal RFQ November 2023"** written on the outside of the envelope. **Electronic submittals will not be accepted.**

EACH BIDDER SHALL:

- Completely fill in all the blanks on the attached RFQ spreadsheet. Pricing received in any other form will not be accepted.
- Have the proposal signed by an authorized company representative.
- Proposals shall be submitted on the form provided and delivered to the Borough of Sea Girt in a sealed envelope bearing the name and address of the company and marked **"SGSTC Pruning and Removal RFQ November 2023"**
- Submit with the Proposal Form a Business Registration Certificate and current W9.
- Be required to provide proof of insurance. (see General Requirements & Exhibit A) No bid or performance bonds are required.

The Borough reserves the right to revoke or modify this RFQ at any time prior to the due date. The borough may award individual RFQ items to different contractors.

RIGHT TO REJECT

The Mayor and Borough Council of the Borough of Sea Girt or The Sea Girt Shade Tree Commission reserve the right to reject any or all bids, to reject unbalanced bids, to waive any informality therein in the bid, and to accept any bid that will be in the best interest of the Borough of Sea Girt according to N.J.S.A. 40A:11-1

General Requirements

DESCRIPTION OF WORK

The work covered by this contract document shall include, but not be limited to, the furnishing of all labor, materials, equipment and incidentals related to performance of all operations in connection with the removal and pruning of trees and the grinding (in locations specified) of the remaining tree stumps to a depth of six (6) inches below the surrounding grade. Contractor is responsible for removal of grindings and installation of topsoil and seed (if adjacent areas are lawn) or mulch (if adjacent area is a planting bed).

In some cases the tree removal will be selective removal and clearing of standing trees adjacent to live standing trees to remain.

Any damage to non-designated vegetation, trees to remain, structures, utility wires, utility pipelines and services, private property, fences or other existing improvements and vegetation to remain shall be repaired at no cost to the Borough.

The locations of most trees to be removed will be field marked as per the attached spreadsheet locations are also described in the description column on the spread sheet.

PAYMENT

Contractor will submit an invoice upon completion of entire scope of work.

TIME OF COMPLETION

Work is to be completed by March 1, 2024. This date shall be extended as needed pending weather disruptions communicated to the Borough in a timely manner.

WORKING HOURS

Unless otherwise permitted no work shall be done between the hours of 6PM & 8AM or on Saturday or Sunday, except as necessary, and with prior Borough approval, to secure and protect the work.

MAINTENANCE AND PROTECTION OF TRAFFIC

The Contractor shall plan and carry out the work to provide for the convenient and safe passage of both vehicular and pedestrian traffic through the worksites.

HOLD HARMLESS

The Contractor agrees to protect and hold harmless the Borough of Sea Girt, its employees and Commissions from all costs, expenses or damages that may arise from work.

PERFORMANCE OF THE WORK

The Contractor shall not subcontract any part of the work. The Contractor shall supervise and direct the work, using its best skills and attention and be solely responsible for all construction means, methods, techniques, sequences and procedures. **While working in borough the contractor will have a supervisor charged with making decisions on the company's behalf immediately available to take calls from a representative of The Borough.**

INSURANCE

The Contractor shall not commence work until the Borough has obtained the required Insurance Certificate(s).The contractor must name the Borough of Sea Girt as additional insured with liability and workers compensation limits at 1 Million Dollars.

Specifications

TECHNICAL SPECIFICATIONS

ANSI A300 TREE PRUNING ~ PART 1. All work is to performed consistent with ANSI A300 standards.

SPECIAL CONDITIONS

Contractor shall upon award of the contract contact NJ One Call system and secure a mark out along the frontage of each property to confirm utility locations and assist with tree removal and stump grinding.

TREE REMOVAL AND STUMP GRINDING DETAILS

1. The existing dead and live standing trees designated for removal shall be cut, cleared, removed, disposed of, and stump ground and removed to a depth of six (6) inches below the surrounding grade. Stumps noted as "Flush Cut" will be removed to a height of 1" above the surrounding grade.
2. Standing trees to be removed shall be felled to prevent damage to adjacent vegetation, structures, overhead utility wires and general property.
3. Remove trees, stumps, and all debris in a manner that does not compact or disturb the soil.
4. All logs, branches, leaves, debris, stump grindings and all shall be removed by the Contractor from the limits of work to the satisfaction of the Borough representative.
5. Adjacent trees, shrubs, lawns, driveways, sidewalks, mailboxes etc. shall be protected during the progress of the work.
6. The Contractor shall make every effort to avoid destruction of and damage to trees and shrubs not designated to be removed so as not to unduly disturb the ecological or environmental quality of the area.

DISPOSAL OF MATERIALS AND DEBRIS

The disposal of materials and debris accumulated by the tree removal and stump grinding activities is regulated under the Solid Waste Management Act (NJSA 13:1 E-1) and is governed by NJAC 7:26 et seq. The Contractor shall dispose of the material and debris according to the solid waste management plan developed by the solid waste management district of origin. Proper documentation from the disposal facility shall be submitted to the Borough and/or Borough's authorized representative.

Scope of Work

Sea Girt Shade Tree Commission						
2023 Shade Tree Contract list (Revised 11-7-23)						
Date	Address	Name	Request	Status		Comment
Tree Trimming						
8/17/22	317 Boston Blvd	Mulvihill	Trim lower and dead branches of oak	Approved	T	Trim lower and dead branches of oak
7/14/23	415 Chicago Blvd	Cusomano	Prune trees overhanging driveway	Approved	T	Trim Maple
7/17/23	404 Boston Blvd	Longo	Prune branches for flagpole & roadway	Approved	T	Trim Locust for flagpole and roadway
1/1/23	716 Boston Blvd		Prune lower hanging branches of oak	Approved	T	Trim Oak
7/23/23	511 New York Blvd	Huber	Prune lower branches of oak	Approved	T	Trim Oak
8/2/23	403 Brooklyn Blvd	Rock	Trim lower branches	Approved	T	Trim lower branches
8/22/23	616 New York Blvd	Bird	Thin/Trim branches of Zelkova	Approved	T	Thin/Trim branches of Zelkova
7/24/23	402 Chicago Blvd	Geraldo	Trim/ Thin crown of tree	Approved	T	Trim/ Thin crown of tree
5/24/23	209 Stockton Blvd	McInerney	Trim tree	Approved	T	Trim tree
10/10/23	112 Chicago Blvd	McGowan	Trim London Planes	Approved	T	Trim two London Planes
10/25/23	308 Philadelphia Blvd	Mascardelli	Trim Japanese Zelkova	Approved	T	Trim Japanese Zelkova
Tree Removal						
8/23/22	7 New York Boulevard	Cooney	Remove tree	Approved	R	Remove dying tree
5/13/23	314 Philadelphia Blvd	Sauma	Remove tree	Approved	R	Remove dying tree
6/7/23	501 Crescent Parkway	Doyle	Remove tree	Approved	R	Remove dead Ash tree on Fifth Avenue
7/14/23	214 Chicago Blvd		Remove Ash tree	Approved for 1	R	Remove Northern Ash tree only
7/21/23	704 Philadelphia Blvd	Hoffmann	Remove westerly Cherry Tree	Approved	R	Remove westerly Cherry Tree
7/14/23	216 Chicago Blvd		Remove Ash Tree	Approved	R	Remove Northern Ash tree
8/1/23	Beacon Blvd at Sixth Ave	Sea Girt	Remove Ailanthus Tree	Approved	R	Remove Ailanthus tree btwn Sixth Ave and Railroad
8/12/23	406 Trenton Blvd	Petrella	Remove dying Oak	Approved	R	Remove dead Oak tree
7/24/23	202 Beacon Blvd	Pessel	Remove dying tree	Approved	R	Remove dying tree
6/2/23	106 Chicago Blvd	McTighe	Remove tree	Approved	R	Remove tree
4/29/23	301 Boston Blvd	Hoberman	Remove street tree closest to Boston Blvd	Approved	R	Remove tree closest to Boston Blvd
11/22/23	106 Beacon Blvd	Haugh	Remove dying tree	Approved	R	Remove dying tree
10/10/23	218 New York Blvd	Mahoney	Remove Pear tree	Approved	R	Remove dying tree
11/6/23	7 New York Boulevard	Cooney	Grind tree stump	Approved	R	Grind tree stump
9/10/21	112 Stockton Blvd	Ellis/ Schoknecht	Grind tree stump	Approved	R	Grind tree stump
11/1/23	400 Baltimore Blvd	DPW	Remove Dead Tree	Approved	R	Remove dead tree
11/2/23	612 Brooklyn Blvd	DPW	Remove Dead Pine	Approved	R	Remove dead pine
All tree stumps are to be ground to 6" below surface						

Submitted By (Print)	
Date	
Company Name	
Street Address	
Town, State/Zip	
Direct Cell #	
Direct Email Address	
Signature of Contractor Representative	
TOTAL QUOTE FOR ALL TREE WORK \$	